

THOSE IN ATTENDANCE:

Emilie Charles, President
Nathaniel Salazar, Vice President
Luana Chilelli, Secretary

Pete Giacoma
Alberta Comer
Jana Ostler

Denise Thornhill

THOSE EXCUSED:

Kevin Werner

ADDITIONAL STAFF IN ATTENDANCE:

Joel Bosch, Administrative Assistant
Jace Bunting, Finance Manager
Shelly Chapman, HR Manager

Lisa Curt, Assistance Director
Debbie Ehrman, Deputy Director
Tommy Hamby, Adult Services

Andrew Shaw, Communications Manager
John Spears, Executive Director
Christina Walsh, Teen Services

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:00pm.

II. APPROVAL OF MINUTES

Ms. Chilelli moved that the [September 28, 2015 Board Meeting Minutes](#) be approved as written; Ms. Thornhill seconded the motion, which passed with 5 yeases and 1 abstention.

III. COMMUNICATIONS AND PUBLIC COMMENT

No public comments

IV. BOARD PRESIDENT'S REPORT

The finance committee will begin meeting within the next month. The committee will be chaired by Mr. Giacoma and include Ms. Thornhill and Mr. Werner. Ms. Charles invited the board to attend the ILLEAD reception on the rooftop after the Board meeting concluded. Each of the ILLEAD teams will be doing presentations. The board has been invited by the Mayor and the RDA to attend the RDA event celebrating the ending of the Sugarhouse Redevelopment District. On October 29 at 4:30 Board members were also encouraged to attend Staff Development Day on November 11th and Mr. Bosch agreed to send out the Staff Development Day agenda.

Friends of the Library Board Liaison Report

Last week was National Friends Week. A Friends of the Library membership meeting was held and well attended. The Friends received a \$1,000 donation. The October book sale is doing well.

V. LIBRARY DIRECTOR'S REPORT

24/7 Update

The library met with the company that will be altering the 1st and 2nd floors to block off the rest of the building to obtain quotes on possible work. Kathy Bray, President and Chief Executive Officers of VOA, Utah indicated she supports more VOA Engagement Team staff during the night and will explore getting more funding. The 24/7 Operations Plan will be available for the Boards consideration at the December meeting; documents will be provided to the Board to review prior to the December meeting.

Mr. Spears presented the details of the [Annual Employee Survey](#). The Board asked for clarification on the Tenure by Year section. A more detailed summary of how many staff moved year categories (i.e moved category 1-5 to 6-10) since the last survey. Ms. Thornhill requested John follow through on discussing the results with each Manager.

VI. NEW BUSINESS

No New Business.

VII. OLD BUSINESS

No Old Business.

VIII. BUILDINGS AND GROUNDS REPORT

Ms. Ehrman reviewed the details of [Marmalade Branch Update](#). Ms. Ehrman thanked Mr. Giacomini and Ms. Chilelli for their participation in the RFP Advisory Group for the coffee shop space at Marmalade.

IX. FINANCE REPORT

Mr. Bunting reviewed the details of the [Financial Dashboard](#) and [Financial Statement](#).

X. OPERATIONS REPORT

Mr. Shaw reviewed the details of the [Dashboard and Press Mentions](#). Ms. Chapman reviewed the details of the [Quarterly Personnel Statistics](#).

XI. OTHER

At 5:08 Ms. Chilelli moved that the Board go into a closed session for purposes described under Section 52-4-205. Mr. Salazar seconded the motion, which passed unanimously. A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to: a) discussion of the character, professional competence, or physical or mental health of an individual; b) strategy sessions to discuss collective bargaining; c) strategy sessions to discuss pending or reasonably imminent litigation; d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would: i) disclose the appraisal or estimated value of the property under consideration; or ii) prevent the public body from completing the transaction on the best possible terms.

Ms. Charles called a break. Mark Kittrell, Salt Lake City Attorney, reconvened the meeting at 5:19pm and indicated the closed session will not be recorded. The closed session ended at 7:15pm.

XII. ADJOURN

Ms. Thornhill moved to adjourn the meeting. Ms. Chilelli seconded the motion, which passed unanimously. The meeting adjourned at 7:25pm.

UPCOMING SCHEDULE

November 23, 2015, 4-6pm **MARRIOTT LIBRARY** 295 S 1500 E, SLC, UT 84112-0860