

THOSE IN ATTENDANCE:

Jana Ostler, President
Cindy Kindred, Vice President
Deeda Seed, Secretary
Lu Marzulli
Daniel Magpali
Cathy Stokes

THOSE EXCUSED:

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Jennifer Beaty, Administrative Assistant
Debbie Ehrman, Deputy Director	Ryan Cunningham, Internal Communications Specialist
Patty Steed, Asst. Director for Neighborhood Services	
Shelly Chapman, Human Resources Manager	
Andrew Shaw, Communications Manager	
Jace Bunting, Finance Manager	

I. CALL TO ORDER

Ms. Ostler called the meeting to order at 4:01pm.

II. APPROVAL OF MINUTES

Ms. Seed moved that the [June 19, 2017](#) Board Meeting Minutes be approved as written. Mr. Magpali seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Ostler announced her intention to establish new committees and assign board members to existing committees. She is looking for board members who are interested in serving on the Finance Committee, Board Retreat Committee, and the Human Resources Committee.

Ms. Ostler and Mr. Bromberg updated the Board on new board members. The mayor's office has confirmed that they are moving forward with two recommendations. They would like to appoint a board member from District 5 to fill the third vacancy.

Ms. Ostler will be sending out a survey to Board Members to find out their schedules, board interests, and how much time they have to devote to the board. She will also be setting up times to have one on one meetings with each board member.

Ms. Ostler will also establish a twelve month calendar for board members that will have dates for events the board members will need to be aware of.

Ms. Ostler announced some opportunities board members will have to participate in the Strategic Roadmapping Process. There will be three community meetings held that the board members are invited to. They are on August 8, 2017, October 10, 2017, and November 15, 2017. Margaret Sullivan will also present to the Board in the December 18, 2017 Board Meeting. Board members can participate with members of the Navigator Committee by holding practice interviews.

Ms. Ostler asked Board Members to sign up for the weekly Library Newsletter.

Ms. Ostler asked the Board to think about the possibility of changing board meetings from Mondays to Tuesdays. There will be more discussion on this at a later date.

Ms. Ostler advised the Board that they need to get in the habit of using their Library emails rather than their personal emails for Board business.

In the future, each Board Meeting will take some time under New Business to review and discuss Library policy. If a policy needs updated, then the Executive Leadership Team will make the changes and bring the policy back to the Board for a vote.

V. OLD BUSINESS

There was no Old Business.

VII. NEW BUSINESS

There was no New Business.

VIII. LIBRARY DIRECTOR'S REPORT

- A. Mr. Bunting presented the [Financial Dashboard](#) and [Financial Statement](#) for June 2017. He noted that this is a preliminary report and some of the numbers will change as the Library closes out its fiscal year, and there are still purchasing card statements and invoices coming in from June.

Mr. Bunting also explained what the Fund Balance is and how it is used to the new board members.

- B. Mr. Bromberg updated the Board on the elimination of fines. The policy was implemented on July 1, 2017. The process has gone smoothly, and there has been positive feedback from patrons and Library staff. Mr. Bromberg thanked Circulation Manager Frances Brummett and the Communications Team for their hard work during this process.

Mr. Bromberg included the Workplace Dynamic Survey results with his report to the Board. Ms. Ostler asked that Board have digital access to all of the results of the survey.

- C. Mr. Bromberg presented a video recording to the Board of the Strategic Roadmap staff presentation by Margaret Sullivan along with Patrick Quattlebaum. The Board discussed the process after watching the video.

IX. ADJOURN

Mr. Magpali moved to adjourn the meeting. Ms. Seed seconded the motion, which passed unanimously. The meeting adjourned at 6:01 PM.

UPCOMING SCHEDULE

August Board Meeting – Monday, August 28, 2017, 4pm, Chapman Branch, 577 South 900 West, Salt Lake City, UT 84104