

THOSE IN ATTENDANCE:

Emilie 'Mimi' Charles, President
Luana Chilelli, Vice President
Jana Ostler
Cindy Kindred
Deeda Seed

THOSE EXCUSED:

Alberta Comer, Secretary

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Debbie Ehrman, Deputy Director
Lisa Curt, Asst. Director for Main
Patty Steed, Asst. Director for Neighborhood Services
Shelly Chapman, Human Resources Manager
Andrew Shaw, Communications Manager
Jace Bunting, Finance Manager

Jennifer Beaty, Administrative Assistant
Ryan Cunningham, Internal Communications Specialist
Safi Safiullah, Marmalade Manager
Brooke Young, Glendale Manager
Russell Weeks, Board Liaison

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:00pm.

II. APPROVAL OF MINUTES

Ms. Seed moved that the [March 27, 2017](#) Board Meeting Minutes be approved as written. Ms. Kindred seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

No public comments.

IV. [BRANCH MANAGER'S REPORT](#)

Ms. Charles asked Ms. Young to present her Branch Manager's Report before she presented her Board President's Report.

Ms. Young introduced a new children's librarian, Scott Bahlmann, and announced the posting of a full-time associate position. She also highlighted some of the programs Glendale offers the youth in the community, and talked about some repairs that are scheduled to be made to the building.

V. BOARD PRESIDENT'S REPORT

Ms. Charles reported to the Board on the current Board Appointments. There are currently three open seats on the board, and two more will be open in June. Lu Marzulli, Daniel Magpali, and Cathy Stokes have had their applications approved by the Mayor and transmitted to City Council.

Ms. Charles, Ms. Ostler, Mr. Bromberg, and Mr. Bunting met with the Mayor on March 30, 2017 to present the FY18 Budget. The Mayor transmitted The City Library's budget to City Council on April 11, 2017. On May 2, 2017, the City Council will set budget public hearing dates tentatively for May 16, 2017, May 23, 2017, and June 6, 2017. The public hearings will be on the City's proposed budget including The City Library's budget. Ms. Charles encouraged board members to attend the public hearings and speak on the Library's behalf.

Ms. Charles appointed a Nominations Committee to make recommendations to the Board for FY 2017/2018 Board Leadership. Alberta Comer and Luana Chilelli were appointed, and will present their recommendations to the Board in the May Board Meeting.

VI. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg updated the Board on the Space Utilization Study being conducted at the Sprague, Chapman, and Day-Riverside Branches. Blalock and Partners will present their final recommendations for to the Board in the May Board Meeting.

Mr. Bromberg also updated the Board on the bathroom attendants who started on April 3, 2017 from Advantage Services. There has been a noticeable difference in cleanliness and how the bathrooms are being used.

The Library is in the process of hiring a Community Garden Coordinator, and creating signage for the community gardens. Half of the garden boxes will be assigned to children and the other half will be assigned to staff. Mr. Bromberg gave Ms. Curt a special thanks for her work in getting the Community Garden operating and her work with the bathroom attendants.

Mr. Bromberg notified the Board of upcoming programs and reported on past programs.

The Request for Proposals for the Strategic Roadmap closed April 21, 2017. Library administration will put together a team to evaluate the proposals submitted and will make a decision by the end of the week.

Mr. Bromberg also gave an update on the budget and presented the Press Mentions for March.

- A. Mr. Bunting presented the Financial Dashboard and [Financial Statement](#) for March 2017 highlighting Fines, Expenditures, and the Cash Balance.

VII. OLD BUSINESS

- A. Ms. Seed moved to accept the [School Library Cards Policy](#) as written. Ms. Chilleli seconded the motion which passed unanimously.
- B. Ms. Seed moved to accept the [Shops and Services Policy](#) as written. Ms. Kindred seconded the motion which passed unanimously.

VIII. NEW BUSINESS

- A. Mr. Bromberg presented a proposed policy change for [Elimination of Fines](#).
- B. Mr. Bromberg also presented a proposed new policy for [Guidelines and Limitations on Spending of Designated Capital Funds](#).

IX. OTHER

There was no other business.

X. ADJOURN

Ms. Seed moved to adjourn the meeting. Ms. Chilleli seconded the motion, which passed unanimously. The meeting adjourned at 5:38 PM.

UPCOMING SCHEDULE

May Board Meeting – Monday, May 22, 2017, 4pm, Main Library 210 East 400 South, Salt Lake City, UT 84111