

**THOSE IN ATTENDANCE:**

Emilie 'Mimi' Charles, President  
Luana Chilelli, Vice President  
Alberta Comer, Secretary  
Jana Ostler  
Cindy Kindred  
Deeda Seed

**THOSE EXCUSED:**

**ADDITIONAL STAFF IN ATTENDANCE:**

Peter Bromberg, Executive Director	Jennifer Beaty, Administrative Assistant
Debbie Ehrman, Deputy Director	Ryan Cunningham, Internal Communications Specialist
Lisa Curt, Asst. Director for Main Services	Russell Weeks, Board Liaison
Patty Steed, Asst. Director for Neighborhood Services	
Shelly Chapman, Human Resources Manager	
Andrew Shaw, Communications Manager	
Jace Bunting, Finance Manager	

**I. CALL TO ORDER**

Ms. Charles called the meeting to order at 4:05pm.

**II. APPROVAL OF MINUTES**

Ms. Seed moved that the [February 27, 2017](#) Board Meeting Minutes be approved as written. Ms. Kindred seconded the motion which passed unanimously.

**III. COMMUNICATIONS AND PUBLIC COMMENT**

No public comments.

**IV. BOARD PRESIDENT'S REPORT**

Ms. Charles announced that she and Ms. Chilelli met with former Board Member Denise Thornhill to present her with an appreciation gift for her time serving on the Library Board.

Ms. Charles deferred the rest of her time to the Library Director.

**V. [LIBRARY DIRECTOR'S REPORT](#)**

Mr. Bromberg updated the Board on the Space Utilization Study being conducted at the Sprague, Chapman, and Day-Riverside Branches. There will be an official proposal to present to the Board in the April board meeting.

Mr. Bromberg highlighted the new Laptop Discovery Kits that are now in circulation.

Mr. Bromberg reported that the Library will be contracting bathroom attendants to help with safety and cleanliness issues. The attendants will start April 3, 2017.

- A. Mr. Bunting presented the [Financial Dashboard](#) and [Financial Statement](#) for February 2017.

**VI. OLD BUSINESS**

Mr. Bromberg discussed the details of the [Fiscal Year 2018 Budget](#). Mr. Bromberg thanked the Board and the managers who worked on the budget, giving a special thanks to Mr. Bunting for all of his hard work. A Budget Meeting with the Mayor has been scheduled for Thursday, March 30, 2017.

Ms. Ostler commented that she approves of the changes and improvements proposed in the budget, but would like to make sure the Library uses what it has responsibly.

Ms. Seed moved that the Board accept the FY2018 Budget as proposed. Ms. Chilelli seconded the motion which passed unanimously.

**VII. NEW BUSINESS**

- A. Mr. Bunting presented a [Budget Reallocation Request](#) to the Board. Ms. Kindred moved to reallocate \$85,000 from the website design project with \$60,000 going to the space utilization studies for Chapman, Day-Riverside and Sprague and \$25,000 going to exterior signage at the branches. Ms. Seed seconded the motion which passed unanimously.
  
- B. Ms. Ehrman presented a proposed policy change to the [School Library Cards Policy](#).
  
- C. Ms. Ehrman also presented a proposed policy change to the [Shops and Services Policy](#).

**VIII. OTHER**

There was no other business.

**IX. ADJOURN**

Ms. Seed moved to adjourn the meeting. Ms. Chilelli seconded the motion, which passed unanimously. The meeting adjourned at 5:17 PM.

**UPCOMING SCHEDULE**

April Board Meeting – Monday, April 24, 2017, 4pm, Glendale Branch 1375 South Concord, Salt Lake City, UT 84104