

THOSE IN ATTENDANCE:

Luana Chilelli, Vice President
Denise Thornhill, Secretary

Alberta Comer
Jana Ostler

Nathaniel Salazar
Pete Giacoma

THOSE EXCUSED:

Emilie Charles, President
Kevin Werner
Holly Yocom

ADDITIONAL STAFF IN ATTENDANCE:

Joel Bosch, Administrative Assistant
Jace Bunting, Finance Manager
Shelly Chapman, HR Manager
Lisa Curt, Assistant Director

Debbie Ehrman, Deputy Director
Tommy Hamby, Adult Services Coordinator
Mark Kittrell, Salt Lake City Attorney
Paul Musser, Children’s Librarian

Andrew Shaw, Communications Manager
John Spears, Executive Director
Patty Steed, Assistant Director
Michele Widera, Foothill Branch Manager

I. CALL TO ORDER

Ms. Chilelli called the meeting to order at 4:02pm.

II. APPROVAL OF MINUTES

Mr. Giacoma moved that the [February 23, 2015 Board Meeting Minutes](#) be approved as written; Mr. Salazar seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

Mr. David Jones made [comments](#), in which he highlighted some concerns in relation to the 24/7 Working Group.

Mr. George Chapman [commented](#) that having 24/7 services and activities would be a new paradigm shift for downtown. He expressed his approval for the 24/7 Pilot and asked the Board to move forward with the pilot.

IV. BOARD PRESIDENT'S REPORT

Ms. Chilelli thanked Ms. Widera for Foothill’s hospitality in hosting the March Board meeting. She thanked all who met during the Budget Workshops with particular appreciation to Jace Bunting, John Spears, and others who were instrumental in developing the new budget.

In her

Friends of the Library Board Liaison Report

Ms. Chilelli reported that Gwen Page made a request for a 3D printer.

V. ANDERSON-FOOTHILL BRANCH REPORT

Ms. Widera introduced the new Children’s Librarian, Paul Musser. She announced the 30th birthday celebrations for the Foothill Branch. Foothill is exploring having a Shakespeare play held at the Branch as part of the Concerts by the Creek series. Foothill hopes to do Sensory Story for children’s programming during the next fiscal year.

VI. LIBRARY DIRECTOR'S REPORT

Mr. Spears reviewed his report which included updates on the 24/7 Pilot, Strategic Planning, VOA, and Glendale Branch. Mr. Giacoma inquired about the timeline for the documents that the working group needs before it meets next. Mr. Spears indicated that he predicts all documents will come in at the same time during late April, early May.

VII. NEW BUSINESS

[DOL Definition of Spouse Policy Change](#) – Shelly Chapman, HR Manager– **ACTION ITEM**

Mr. Giacomina moved to waive the first reading of the DOL Definition of Spouse Policy Change to accommodate a vote on the item today. This puts us in compliance with the timeline associated with the change in Federal law that goes into effect March 27. Ms. Ostler seconded the motion, which passed unanimously. Mr. Giacomina moved to approve the DOL policy change. Mr. Salazar seconded the motion, which passed unanimously.

VIII. OLD BUSINESS

[Fiscal Year 2015-2016 Budget](#) – Jace Bunting, Finance Manager and John Spears– ***ACTION ITEM***

Mr. Spears thanked the Board for their participation in the Budget Workshops. He discussed the details of the Budget documents. A Budget Meeting with the Mayor has been scheduled on Monday March 30. Mr. Giacomina thanked Mr. Spears for incorporating all the budget recommendations made by the Board.

Mr. Giacomina moved to approve the budget. Mr. Salazar seconded the motion, which passed unanimously.

[Employee Handbook Revisions](#) – Shelly Chapman, Human Resources Manager– ***ACTION ITEM***

Mr. Giacomina moved to approve the Handbook revisions associated with the disbandment of LEO. Mr. Salazar seconded the motion, which passed unanimously.

[Capital Budget Reallocation Request](#) – John Spears, Executive Director – ***ACTION ITEM***

Mr. Giacomina moved to approve the reallocation request that will shift funds among capital budget projects to better meet current need. Mr. Salazar seconded the motion, which passed unanimously.

IX. BUILDINGS AND GROUNDS REPORT

[Marmalade Branch Update](#)

The completion date for the Marmalade Branch is expected to be mid-August. Ms. Ehrman indicated the branch should be available for tours mid-May.

X. FINANCE REPORT

Financial Statement Review

Mr. Bunting reviewed the February 2015 [Financial Dashboard](#) and [Financial Statement](#).

XI. OPERATIONS REPORT

Dashboard

Mr. Shaw reviewed the February [Dashboard and Press Mentions](#).

XII. OTHER

A. CLOSED SESSION – The Board will consider a motion to enter into closed session in keeping with Utah Code:

- § 52-4-205 (1) A closed meeting may be held (e) for strategy sessions to discuss pending or reasonably imminent litigation (f) discussion regarding deployment of security personnel, devices, or systems;
- A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

Ms. Thornhill moved that the Board go into closed session in keeping with Utah Code for the purposes of discussing issues of a sensitive nature. Ms. Ostler seconded the motion, which passed unanimously.

XIII. ADJOURN

Ms. Ostler moved to adjourn the meeting. Ms. Thornhill seconded the motion, which passed unanimously. The meeting adjourned at 5:21pm.

UPCOMING SCHEDULE

The Salt Lake City Public Library Board of Directors will hold their regular meeting on Monday, April 27, 2015, 3-5pm at the UTAH STATE LIBRARY 250 North 1950 West, Suite A, Salt Lake City, Utah 84106