

**THOSE IN ATTENDANCE:**

Emilie 'Mimi' Charles, President  
Jana Ostler  
Cindy Kindred  
Deeda Seed

**THOSE EXCUSED:**

Luana Chilelli, Vice President  
Alberta Comer, Secretary

**ADDITIONAL STAFF IN ATTENDANCE:**

Peter Bromberg, Executive Director  
Debbie Ehrman, Deputy Director  
Lisa Curt, Asst. Director for Main  
Patty Steed, Asst. Director for Neighborhood  
Services  
Shelly Chapman, Human Resources Manager  
Andrew Shaw, Communications Manager  
Jace Bunting, Finance Manager

Jennifer Beaty, Administrative  
Assistant  
Ryan Cunningham, Internal  
Communications Specialist  
Kimberly Chytraus, Salt Lake  
City Attorney  
Russell Weeks, Board Liaison  
Mary Maloney, Branch Manager

**I. CALL TO ORDER**

Ms. Charles called the meeting to order at 4:05pm.

**II. APPROVAL OF MINUTES**

Ms. Kindred moved that the [January 30, 2017](#) Board Meeting Minutes be approved as written. Ms. Seed seconded the motion which passed unanimously.

**III. COMMUNICATIONS AND PUBLIC COMMENT**

No public comments.

**IV. BOARD PRESIDENT'S REPORT**

Ms. Charles chose to give her time for the Board President's Report to the FY18 Budget Presentation discussion.

**V. [LIBRARY DIRECTOR'S REPORT](#)**

Mr. Bromberg updated the Board on the Space Utilization Study being conducted at the Sprague, Chapman, and Day-Riverside Branches. He also addressed the rumors that the Sprague Branch is being shut down. He advised that it is being remodeled and the Library has no intention of shutting the branch down.

Mr. Bromberg has met with the Library's tenants, and will be looking at ways to help activate the Urban Room.

Mr. Bromberg reported that the Library will be contracting bathroom attendants to help with safety and cleanliness issues. The attendants will be starting in April.

The Wild Woods grand opening will be on April 5, 2017 at 10:00 a.m. at the Main Library.

Mr. Bromberg also informed the Board about the new astronomy-themed Discovery Kit with telescopes, and reviewed some programs that the Library has planned or supported over the past month.

- A. Ms. Maloney presented the [Branch Manager's Report](#) highlighting various programs and circulation statistics for Sprague.
- B. Mr. Shaw presented the [Press Mentions](#) noting the news media mentions of the Library, and reviewed the [Dashboard](#) from January 2017 with the Board.
- C. Mr. Bunting presented the [Financial Dashboard](#) and [Financial Statement](#) for January 2017 highlighting Intergovernmental Revenues.

**VI. OLD BUSINESS**

There was no old business.

**VII. NEW BUSINESS**

- A. Mr. Bromberg presented a [Budget Reallocation Request](#) to the Board and asked that they approve the request this month so that the projects could move forward. Ms. Seed moved that the Board reallocate \$17,800 from telephone upgrades with \$10,300 going to scan/print stations and \$7,500 going to furniture for the Wild Woods project. Ms. Kindred seconded the motion which passed unanimously.
  
- B. Mr. Bunting and Mr. Bromberg presented the proposed fiscal year [2018 budget](#), which has been reviewed by the Board Finance Committee. Small groups of Board members will be meeting to more thoroughly review the budget. The final draft FY2018 budget will be presented to the Board at March's meeting for action; if approved by the Board, it will be transmitted to the Mayor and City Council for final approval.

Mr. Bromberg advised that FY2018 budget, as proposed, would require a tax increase this year. The tax increase would support the costs of operating the Glendale and Marmalade Branches, fund a dedicated account for maintenance and technology, and enable a salary increase for staff.

**VIII. OTHER**

- A. Ms. Chytraus is going to reschedule the GRAMA Training for the Board when it can be held at the Main Library and will include the new Board members.
- B. Ms. Chytraus researched a question from a previous meeting about Board approval on contracts. If there is a contract over \$25,000, the Library needs to go through a procurement process but does not need the Board to review or approve the contract.

**IX. ADJOURN**

Ms. Ostler moved to adjourn the meeting. Ms. Seed seconded the motion, which passed unanimously. The meeting adjourned at 5:38 PM.

**UPCOMING SCHEDULE**

March Board Meeting – Monday, March 27, 2017, 4pm, Main Library 210 East 400 South, Salt Lake City, UT 84111