

THOSE IN ATTENDANCE:

Jana Ostler, President
Cindy Kindred, Vice President
Deeda Seed, Secretary
Annalise Lasater
Lu Marzulli
Mario Organista
Cathy Stokes

THOSE EXCUSED:

Daniel Magpali
Bret Rigby

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Jennifer Beaty, Administrative Assistant
Debbie Ehrman, Deputy Director	Patrick Hutchings, Events Associate
Patty Steed, Asst Director for Neighborhood Services	Jeri Gravin, Marketing and Communications Specialist
Andrew Shaw, Communications Manager	Elizabeth King, Events Services Manager
Jace Bunting, Finance Manager	Kimberly Chytraus, City Attorney
Shelly Chapman, HR Manager	Russell Weeks, Board Liaison
Gordon Bradberry, Assistant Director of Facilities	

I. CALL TO ORDER

Ms. Ostler called the meeting to order at 4:05pm.

II. APPROVAL OF MINUTES

Ms. Seed moved that the [January 22, 2018](#) Board Meeting Minutes be approved as written. Ms. Kindred seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Ostler checked in with board members to see how their teams were working. Several board members have been able to meet with their team and visit the branches assigned to them.

Ms. Ostler asked board members if they were able to log onto the United for Libraries training videos. Due to logging in difficulties, the assignment to watch a video for discussion was postponed until all board members are able to log in and watch the videos.

Ms. Ostler called attention to upcoming calendar items.

V. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg highlighted some upcoming events including the Creative Lab grand opening on March 10, 2018 starting at 9:30 a.m. and United We Read Presents Colson Whitehead on March 15, 2018 at 7:00 p.m. Mr. Bromberg also mentioned the Library's 120th Birthday on February 14, 2018. Mayor Biskupski presented a resolution making February 14th Salt Lake City Public Library Day.

The Facilities Assessment Request for Proposal has been posted. The Executive Leadership Team will review the submitted proposals and will present more information to the Board at the March 2018 Board Meeting.

The design for the Amphitheater Shade Structure has been adjusted from the original design due to cost concerns. The shade structure should be completed by May 2018.

Phase two of the Chapman Refresh has begun. Phase two includes new windows, updated restrooms, landscaping work, and new paint. The work should be finished by the end of May 2018 and ready for Chapman's 100th birthday celebration.

- A. Mr. Bunting presented the [Financial Statement for January 2018](#).
- B. Mr. Bromberg presented his research and recommendations in the [Library Card Policy Discussion](#). An updated policy draft will be presented to the Board in the March 2018 Board Meeting.

VI. OLD BUSINESS

- A. Ms. Lasater presented an updated version of the [Budget Priorities](#) to the Board for approval. Ms. Seed moved to adopt the priorities as written. Ms Lasater seconded the motion which passed unanimously.

VII. NEW BUSINESS

- A. Mr. Bromberg presented the proposed Strategic Roadmap to the Board. The Board discussed the proposal. The final draft will be presented to the Board in the March 2018 Board Meeting for approval and adoption.
- B. Mr. Bunting and Mr. Bromberg presented the proposed [Fiscal Year 2019 Proposed Budget](#), which has been reviewed by the Board Finance Committee. Small groups of Board members will be meeting to more thoroughly review the budget. The final draft FY2018 budget will be presented to the Board at March's meeting for action; if approved by the Board, it will be transmitted to the Mayor and City Council for final approval.
- C. Mr. Bunting presented a [Budget Amendment for FY2017-18](#) to the Board for consideration.
- D. Mr. Bunting also presented the [Capital Budget Reallocation Requests](#), with the request that the Board vote on them in the February Board Meeting.

Ms. Kindred moved to reallocate \$10,600 from the roof garden landscape project to the 200 East landscape project. Ms. Seed seconded the motion which passed unanimously.

Ms. Stokes moved to reallocate \$7,000 from book trucks to furniture at the Day-Riverside Branch. Ms. Seed seconded the motion which passed unanimously.

Ms. Stokes moved to reallocate \$201,350 from listed projects with \$127,250 going to roof repairs at Main and \$74,100 going to the reflecting pool at Main. Ms. Lasater seconded the motion which passed unanimously.

Ms. Stokes moved to reallocate \$12,000 for scan/print station credit card readers and \$5,000 for security cameras at Sprague to the Children's shelving reconfiguration project at Main. Ms. Seed seconded the motion which passed unanimously.

IX. ADJOURN

Ms. Kindred moved to adjourn the meeting. Ms. Lasater seconded the motion, which passed unanimously. The meeting adjourned at 6:17 PM.

UPCOMING SCHEDULE

March Board Meeting – Monday, March 26, 2018, 4pm, Main Library, 210 East 400 South, Salt Lake City, UT 84111