

Salt Lake City Public Library Creative Lab User Agreement

1. In order to use the City Library's Creative Lab and its equipment, you must meet the following requirements:
 - a. Have a current Basic or Expanded Salt Lake City Public Library card in good standing or a legal form of photo ID.
 - b. Leave your Library card/ID at the Technology Center Service Desk until finished in the Creative Lab. Your ID can be picked up at the end of your Creative Lab session. A Library staff member will check the Creative Lab room and equipment before returning your Library card.
 - c. Be 13 years of age or above to use the lab unsupervised. Younger users are welcome to use the Creative Lab with adult accompaniment.
 - d. For minors (children under the age of 18), a signed copy of this User Agreement with parent or guardian's signature accompanied by a copy of the parent/guardian's photo ID is required and will be kept on file.

2. Your signature below indicates your agreement to the following:
 - a. I accept full financial responsibility for Creative Lab facilities and equipment and agree to pay all costs associated with damage or loss of Creative Lab equipment and peripherals while in use by me, whether caused by inappropriate use or negligence. (A copy of replacement costs is on file.)
 - b. I understand the Library may use any appropriate means to collect the amount owed by me for fees, damages, or loss.
 - c. I will not alter any settings, remove or add any items, programs, or presets from computers or other equipment.
 - d. I will respect copyright laws and licensing agreements.
 - e. I will not bring food or drinks into the Creative Lab.
 - f. If I encounter any problems with Creative Lab equipment or peripherals, I will notify the Technology Center Service Desk immediately and wait for them to check the equipment.

Name: _____ Age (if under 18) _____

Library Card Number: _____ Alternate ID Type and Number: _____

Applicant Signature _____ Date _____

Applicant's Parent/Guardian Signature _____ Date _____
(Required if applicant is under 18 years of age)

Staff Signature _____ Date _____