

THOSE IN ATTENDANCE: Emilie Charles, President; Luana Chilelli, Vice President; Denise Thornhill, Secretary; Alberta Comer; Pete Giacomia; and Nathaniel Salazar. Kevin Werner and Holly Yocom were excused.

Additional staff in attendance: Jace Bunting, Finance Manager; Shelly Chapman, Human Resources Manager; Lisa Curt, Assistant Director; Deborah Ehrman, Deputy Director; Rachel Getts, Assistant Librarian and Library Employees Organization Representative; Tommy Hamby, Administrative Assistant; Paul Nielson, Salt Lake City Attorney; Andrew Shaw, Communications Manager; John Spears, Executive Director; and Patty Steed, Assistant Director.

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:01pm.

II. APPROVAL OF MINUTES

Ms. Thornhill moved that the [October 27, 2014 Board meeting minutes](#) be approved as written. Ms. Chilelli seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

No Public Comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Charles thanked all staff who were involved with planning Staff Development Day and Project Uplift.

Friends of the Library Board Liaison Report

Ms. Chilelli reported that the Friends would like the Library to keep them informed of events. Their annual holiday party will be held on December 8 at the Day-Riverside Branch. The Friends' Board has a new process for approving donations to the Library: staff members who are making the request for funding will be asked to make a presentation to the Friends' Board.

V. LIBRARY DIRECTOR'S REPORT

Ms. Ehrman gave an update on Project Uplift: Social Services Information and Resource Fair, which took place on Tues, Nov 18 and thanked all staff who were involved in the planning.

[Volunteers of America: Library Engagement Team Report](#)

Mr. Spears introduced Sandra Hollins, Amanda Lee, Felicia Mingura, Ethan Sellers, and Rob Wesemann of the Volunteers of America Library Engagement Team.

VI. NEW BUSINESS

No New Business.

VII. OLD BUSINESS

[Capital Budget Reallocation Request](#)

Ms. Chilelli moved to reallocate \$25,000 from painting at the Main Library to the following projects: \$1,220 for installation of heat curtain, \$8,670 for additional bird netting, and \$15,110 for construction of a wall on Level 1. Ms. Thornhill seconded the motion, which passed unanimously.

[24/7 Library Service](#)

Christine Richman joined the Board meeting by phone. The Library has contracted with Ms. Richman to do the feasibility study for 24/7 service at the Main Library. Ms. Richman is in the data-gathering phase to determine which groups may be interested in using the library around the clock and will provide a draft of her report to the working group by December 10. Ms. Richman and Mr. Spears responded to questions by Board members regarding how and if the feasibility study will distinguish library services and ways to ensure that the public understand that the pilot has been funded by private donations and grants. Mr. Hamby will coordinate with Board members to schedule small group meetings to further discuss this issue.

Ms. Comer moved to approve the budget amendment letter addressed to City Council regarding 24/7 library service as written. Mr. Salazar seconded the motion, which passed unanimously.

VIII. BUILDINGS AND GROUNDS REPORT

Glendale Branch Library Update

Ms. Steed reviewed the [October 2014 Glendale Library Report](#) with the Board. Shelving is installed as of November 24, the interior art has been hung, 25,000 materials will be delivered on December 2, furniture continues to arrive, and the baby grand piano will be delivered on December 4. The building will open in January though the exact date has not been finalized. Ms. Charles suggested that the Library plan opening events for the Glendale community and all those involved in the construction of the new branch before its official opening.

Marmalade Branch Library Update

Ms. Ehrman reviewed the [October 2014 Marmalade Library Report](#) with the Board. Henriksen-Butler has been contracted to provide furniture for the building. The Technical Committee visited their showroom to review furniture options.

IX. FINANCE REPORT

Financial Statement Review

Mr. Bunting reviewed the October 2014 [Financial Dashboard](#) and [Financial Report](#).

X. STRATEGIC PLAN/OPERATIONS REPORT

[Library Service Model Team Report](#)

Ms. Steed reviewed the quarterly Library Service Model Team report.

Dashboard

Mr. Shaw reviewed the [October 2014 Dashboard and Press Mentions](#).

[Quarterly Personnel Statistics](#)

Ms. Chapman reviewed the personnel statistics from July-September 2014.

XI. OTHER

No Other Business.

XII. ADJOURN

Mr. Salazar moved to adjourn the meeting. Ms. Chilelli seconded the motion, which passed unanimously. The meeting adjourned at 5:34pm.

UPCOMING SCHEDULE

The Salt Lake City Public Library Board of Directors will hold their regular meeting on Monday, December 22, 2014, at 4:00pm at the Anderson-Foothill Branch, 1135 South 2100 East, Salt Lake City, Utah.