

THOSE IN ATTENDANCE:

Emilie Charles, President
Luana Chilelli, Secretary

Pete Giacoma
Alberta Comer

Jana Ostler
Kevin Werner

THOSE EXCUSED:

Denise Thornhill

ADDITIONAL STAFF IN ATTENDANCE:

Joel Bosch, Administrative Assistant
Jace Bunting, Finance Manager
Lisa Curt, Assistance Director

Debbie Ehrman, Deputy Director
Andrew Shaw, Communications Manager
Patty Steed, Assistant Director for
Neighborhood Services

John Spears, Executive Director
Shelly Chapman, HR Manager

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:00pm.

II. APPROVAL OF MINUTES

Mr. Giacoma moved that the [October 26, 2015 Board Meeting Minutes](#) be approved as written; Mr. Salazar seconded the motion, which passed with 5 yeases and 1 abstention.

III. COMMUNICATIONS AND PUBLIC COMMENT

No public comments

IV. BOARD PRESIDENT'S REPORT

Ms. Charles thanked the staff that put Staff Development day together. Ms. Charles mentioned that Mr. Spears is the finalist for the Director of the Pike Peaks Library District. Ms. Chilelli thanked staff for a successful orchestration of Project Uplift last week.

Friends of the Library Board Liaison Report

The Friends made \$27,000 in book sales this Fall and sponsored Summer Reading and Staff Development Day.

V. MARRIOTT LIBRARY HIGHLIGHTS

Ms. Comer invited everyone to grab one of the gifts in the middle of the table during their exit. The Marriott debuted their newest archives about HIV/AIDS and the Downwinders. They launched a Family Reading Room, created art spaces, and reworked existing space to better fit the needs of students, staff, and faculty. The Marriott completed their Strategic Plan process. Part of the plan seeks to increase staff diversity. They have placed art work in the ceilings of Trax. They have published multiple books. Ms. Comer described the ARC which is a robotic system that stores millions of books. Ms. Comer showed this [video](#) about life at the Marriott.

Mr. Werner inquired about the changing trend of libraries storing data sets. The campus as a whole takes care of a data set plan, not just the library.

VI. LIBRARY DIRECTOR'S REPORT

Mr. Spears reviewed the details of his [Director's Report](#). Both staff and the public have inquired about adding Tor to the library. The line between obscenity and porn is hard to decipher. The Board will pursue the matter of filtering in more detail. Mr. Kittrell and Mr. Spears will do further research on raised questions and present to the Board.

VII. NEW BUSINESS

No New Business.

VIII. OLD BUSINESS

No Old Business.

IX. BUILDINGS AND GROUNDS REPORT

Ms. Ehrman reviewed the details of [Marmalade Branch Update](#) and the [Marmalade Branch Coffee Shop Retailer Request for Proposals](#).

Ms. Chilelli moved to accept that City Library's staff representatives attempt to negotiate a lease agreement with Moka: Gourmet Coffee and Chocolate or next highest ranked offer without the need to repeat the formal solicitation process. Mr. Giacomina seconded the motion, which passed unanimously.

X. FINANCE REPORT

Mr. Bunting reviewed the details of the [Financial Dashboard](#) and [Financial Statement](#).

XI. OPERATIONS REPORT

Mr. Shaw reviewed the details of the [Dashboard and Press Mentions](#).

XII. OTHER

Mr. Kittrell reviewed the details of the [Open Meetings Act Training](#)/. The training happens once a year. During the training a few questions were identified. Mr. Kittrell and Mr. Bosch will do further research.

Closed Session

The Board will consider a motion to enter into Closed Session. A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
 - i. disclose the appraisal or estimated value of the property under consideration; or
 - ii. prevent the public body from completing the transaction on the best possible terms.

XIII. ADJOURN

Ms. Chilelli moved to adjourn the meeting. Mr. Giacomina seconded the motion, which passed unanimously. The meeting adjourned at 5:45pm.

UPCOMING SCHEDULE

Monday, December 28, 2015, 4-6pm, **MAIN BRANCH**, 210 East 400 South, Salt Lake City, UT 84111