

**THOSE IN ATTENDANCE:** Emilie Charles, President; Luana Chilelli, Vice President; Denise Thornhill, Secretary; Alberta Comer; Pete Giacoma; and Holly Yocom. Nathaniel Salazar and Kevin Werner were excused.

Additional staff in attendance: Jace Bunting, Finance Manager; Shelly Chapman, Human Resources Manager; Lisa Curt, Assistant Director; Deborah Ehrman, Deputy Director; Tommy Hamby, Administrative Assistant; Erin Morris, Day-Riverside Branch Manager; Paul Nielson, Salt Lake City Attorney; John Spears, Executive Director; and Patty Steed, Assistant Director.

**I. CALL TO ORDER**

Ms. Charles called the meeting to order at 4:03pm.

**II. APPROVAL OF MINUTES**

Ms. Thornhill moved that the [September 22, 2014 Board meeting minutes](#) be approved as written. Ms. Chilelli seconded the motion, which passed unanimously; Mr. Giacoma abstained.

**III. COMMUNICATIONS AND PUBLIC COMMENT**

No Public Comment.

**IV. BOARD PRESIDENT'S REPORT**

Ms. Charles thanked everyone for participating in the Board retreat. Ms. Charles reminded the Board that the City Council will be interviewing Jana Ostler on November 18 to join the Library Board and invited all Board members who are interested in attending to meet at Mr. Spears' office at 5:40pm. The annual Staff Development Day is on November 11; Board members are invited to attend all or part of the day. The discussion of keeping the Main branch open all hours is ongoing; administration has identified three firms to consider for the needs assessment. Board members who are interested in participating in the process should contact Ms. Charles and Mr. Spears. The annual Board reception has been postponed until the spring.

*Friends of the Library Board Liaison Report*

Ms. Chilelli has been attending the Friends of the Library Board meetings and gave a report on their activities. The next book sale will be held on December 6.

**V. LIBRARY DIRECTOR'S REPORT**

*Closed Session:* Ms. Thornhill moved that the Board enter into closed session in keeping with Utah Code sections 52-4-204 and 52-4-205 to discuss strategy concerning the purchase, exchange, or lease of real property. Ms. Chilelli seconded the motion. Ms. Yocom, Mr. Giacoma, Ms. Comer, Ms. Charles, Ms. Thornhill, and Ms. Chilelli voted in favor of closing the meeting. The motion passed unanimously.

**VI. DAY-RIVERSIDE BRANCH REPORT**

Erin Morris, Day-Riverside Branch Manager updated the Board on branch activities. Ms. Morris gave a brief introduction of all staff members who work at Day-Riverside. Ms. Morris invited the Board to the annual *Dia de los Muertos* event on Saturday, November 1.

**VII. NEW BUSINESS**

No New Business.

**VIII. OLD BUSINESS**

[Chapman Hours Report](#)

Mr. Spears reviewed the Chapman hours study results with the Board. Mr. Giacoma moved that the Board of Directors formally accept the report on the Chapman Branch hours and support the administration in moving forward in altering those hours as they see appropriate. Ms. Chilelli seconded the motion, which passed unanimously. When Glendale opens, it will be open during standard branch hours (Mon-Thurs 10-9, Fri-Sat 10-6, Sun 1-5).

#### **IX. BUILDINGS AND GROUNDS REPORT**

##### *Glendale Branch Library Update*

Ms. Steed reviewed the [September 2014 Glendale Library Report](#) with the Board. Brooke Young has accepted the position of the Glendale Branch manager. Staff are going through the punch list. The Library has received its certificate of occupancy. The automated materials handler will begin being installed on October 31. Landscaping has been installed. To ensure that all systems are in place and functional, the opening has been pushed back to January 2015.

##### [Photovoltaics Proposal](#)

Mr. Spears reviewed Architectural Nexus' proposal to install solar panels on the Glendale Branch.

##### *Marmalade Branch Library Update*

Ms. Chilelli reviewed the [September 2014 Marmalade Library Report](#) with the Board. The dewatering operation is complete and the foundation is being poured. The Technical Committee will be reviewing furniture options. Salt Lake City Redevelopment Agency will be providing an update on the site to the Technical Committee at their next meeting.

#### **X. FINANCE REPORT**

##### *Financial Statement Review*

Mr. Bunting reviewed the September 2014 [Financial Dashboard](#) and [Financial Report](#) with the Board.

#### **XI. STRATEGIC PLAN/OPERATIONS REPORT**

##### *Dashboard*

Mr. Spears reviewed the [September 2014 Dashboard and Press Mentions](#) with the Board.

#### **XII. OTHER**

Ms. Comer informed Mr. Spears that University of Utah professors have expressed interest in partnering with the Main Library, should it stay open 24 hours.

#### **XIII. ADJOURN**

Ms. Thornhill moved to adjourn the meeting. Ms. Chilelli seconded the motion, which passed unanimously. The meeting adjourned at 5:27pm.

#### **UPCOMING SCHEDULE**

The Salt Lake City Public Library Board of Directors will hold their regular meeting on Monday, November 24, 2014, at 4:00pm at the Main Library, 210 East 400 South, Salt Lake City, Utah.