

THOSE IN ATTENDANCE:

Emilie 'Mimi' Charles, President
Jana Ostler
Kevin Werner
Pete Giacomini

THOSE EXCUSED:

Nate Salazar
Denise Thornhill
Luana Chillelli, Vice President
Alberta Comer, Secretary
Lucinda Kindred

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Debbie Ehrman, Deputy Director
Lisa Curt, Asst. Director for Main
Patty Steed, Asst. Director for Neighborhood Services
Shelly Chapman, Human Resources Manager
Andrew Shaw, Communications Manager
Jace Bunting, Finance Manager

Jennifer Beaty, Administrative Assistant
Ryan Cunningham, Internal Communications Specialist
Mark Kittrell, Salt Lake City Attorney
Russell Weeks, Board Liaison

Tommy Hamby, Adult Services Coordinator
Christina Walsh, Teen Services Coordinator

I. CALL TO ORDER

Due to the lack of a quorum, the Board was unable to take any formal action, but did listen to reports. Ms. Charles called the meeting to order at 4:10 PM.

II. WELCOME AND RECOGNITION

- A. The Board recognized Mr. Werner for all of his work and contributions to the City Library during his six years as a Board Member. He was presented with a gift of appreciation.
- B. Peter Bromberg was welcomed as the new Executive Director.
- C. Cindy Kindred was welcomed as a new Board Member. She was excused and will be attending the meeting in October.

III. APPROVAL OF MINUTES

Because of the lack of a quorum, the minutes from [August 22, 2016](#) could not be approved and will appear on the October 24, 2016 board meeting agenda for discussion and action.

IV. COMMUNICATIONS AND PUBLIC COMMENT

No public comments.

V. BOARD PRESIDENT'S REPORT

Ms. Charles announced that Mayor Biskupski has appointed Deeda Seed to the Board.. The City Council still must provide advice and consent on the appointment.

VI. LIBRARY DIRECTOR'S REPORT

Mr. Bromberg began his [Director's Report](#) with a brief introduction. Highlights from Mr. Bromberg's report included a meeting he had with Mayor Biskupski and Ms. Charles. They spoke about working together in a partnership on programs for kids and teens after school, Library Square, and the homeless population.

The Library honey named, "The Giving Bee", won the blue ribbon at the fair. It not only came in first in it's category of "Dark Extract", but won the overall sweepstakes.

Mr. Bromberg talked about Ms. Ehrman being accepted into Salt Lake Chamber's Leadership Utah 2017 class. Ms. Ehrman joined a group of 60 middle and upper management individuals representing nonprofit, for profit, government, and higher education organizations in Utah. There are ten class sessions scheduled through July 2017 on a range of topics from healthcare to religion and culture.

Mr. Bromberg also highlighted Ms. Steed, who attended the Building Healthy Communities conference sponsored by the Salt Lake County Health Department. Dr. Sandra Whitehead from the National Environmental Health Association spoke about healthy communities. Ms. Steed also attended *Improving High School Graduation Rates* presented by the Executive Director of Priority Spokane.

VII. LIBRARY SERVICE COORDINATORS

Mr. Hamby and Ms. Walsh presented their Super Summer Challenge Review. The Service Coordinators started out by thanking the Friends of the Library for their generous financial support of the program as well as all of the staff who helped. The [Dashboard](#) this month presented data showing the success of the program this year. The theme for next year is "Build a Better World". The coordinators are focusing on increasing the completion rate of patrons who enter the program. The Board thanked the team for their work.

VIII. FIRST FOLIO REPORT

Ms. Curt presented her report on Shakespeare's First Folio. The Folio arrives Tuesday, October 4, 2016, along with a First Edition Second Issue King James Bible on loan from the Brigham Young University Smith Library. The Shakespeare Festival is also bringing up ten costumed mannequins.

IX. LANDSCAPING PROJECT

A. Ms. Curt presented an update on the Landscaping Project that has started at the Main Branch. All of the plants from 400 South to 200 East have been cleared out and the new materials are being put in to support the 18 planter boxes. The project will be completed by October 29, 2016.

X. NEW BUSINESS

There was no new business.

XI. OLD BUSINESS

Ms. Ehrman gave an information-only report on [Amphitheater Revisions: Amendment to Building Use Agreement](#). Because of the lack of quorum, no action was taken on this item. She has worked with the City Attorney's Office to prepare draft language in section 1.2 on page 2. The Library is asking to assume control of the amphitheater. The Library will be responsible for daily upkeep and enforcing patron behaviour and conduct. The amendment will not supercede or interfere with city programming. Ms. Ehrman thanked Mark Kittrell and Jason Oldroy for helping to review the amendment and draft the proposed language. The Board will review the new language change and vote at a later time. The amendment will then be presented to Mayor Biskupski for review. It will come back to the Board for final action.

XII. FINANCE REPORT

Mr. Bunting presented the [Financial Statement](#) for August.

Ms. Steed explained that the [Day-Riverside Capital Budget Reallocation Request](#) was to approve money to be moved from the book cart budget to purchase new chairs for the Day-Riverside Branch. Because of the lack of a quorum, no action was taken and this item will be posted on the October 24, 2016 board meeting agenda for discussion and action.

XIII. OPERATION'S REPORT

Mr. Shaw presented the [Dashboard](#) and [Press Mentions](#). Mr. Shaw reminded the Board that the Press Mentions are linked to the full stories through the agenda and meeting minutes.

XIV. OTHER

There was no other business.

XV. ADJOURN

There was no motion to adjourn. The meeting closed at 5:15 PM.

UPCOMING SCHEDULE

October Board Meeting – Monday, October 24, 2016, 4pm, Anderson-Foothill Library, 1135 S 2100 E, Salt Lake City, UT 84108