

THOSE IN ATTENDANCE:

Jana Ostler, President
Cindy Kindred, Vice President
Deeda Seed, Secretary
Cathy Stokes
Bret Rigby
Annalise Lasater
Mario Organista

THOSE EXCUSED:

Daniel Magpali
Lu Marzulli

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Debbie Downs, Friends of the Library Board President
Lisa Curt, Assistant Director for Main Library and Collections	Russell Weeks, Board Liaison
Andrew Shaw, Communications Manager	Kimberly Chytraus, City Attorney
Jace Bunting, Finance Manager	Nicole Smedley, Assistant City Recorder
Jennifer Beaty, Administrative Assistant	

I. CALL TO ORDER

Ms. Ostler called the meeting to order at 4:04pm.

II. APPROVAL OF MINUTES

Ms. Kindred moved that the [August 28, 2017](#) Board Meeting Minutes be approved as written. Ms. Stokes seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Ostler reviewed the 12 Month Board Calendar.

Ms. Ostler and Ms. Kindred gave an update on the Board Retreat scheduled October 27, 2017.

Mr. Magpali has been called as the head of the HR Committee and Mr. Rigby has been called to head the Finance Committee. Ms. Lasater will also serve on the Finance Committee.

Ms. Ostler welcomed the new board members Annalise Lasater, Mario Organista, and Bret Rigby.

V. FRIENDS OF THE LIBRARY UPDATE

Ms. Downs introduced the Friends of the Library to the new board members. Mr. Bromberg thanked the Friends of the Library for all of their work and support they give the Library. The Friends are currently taking donations for the Sprague Branch online and in the Library Store.

VI. GRAMA AND OPEN MEETINGS TRAINING

Ms. Smedley and Ms. Chytraus presented a training to the Board on GRAMA requirements and Open Meeting qualifications.

VII. OLD BUSINESS

- A. Mr. Bunting presented the Board with a revised Shade Structure [Budget Revision](#). The Board discussed the revisions. Mr. Rigby moved to reallocate \$23,000 and \$50,000 from the slot canyon

and skylight caulking projects, respectively, with \$3,000 going toward the purchase of a refrigerator and \$70,000 going toward the amphitheater shade structure. Ms. Kindred seconded the motion which passed unanimously.

VIII. NEW BUSINESS

- A. Mr. Bunting presented the Board with the [Landscaping Budget Revision](#). Mr. Rigby moved to reallocate \$9,400 from the roof garden landscape project to the 200 East landscape project. Ms. Kindred seconded the motion which passed unanimously.
- B. Mr. Bunting also presented the [Refrigerator Budget Revision](#). This budget revision was included in the Shade Structure Budget Revision and was passed in the same motion.
- C. Mr. Bromberg brought some revisions to the [Fundraising Policy](#) to the Board for consideration.

IX. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg updated the Board on the progress on the Sprague Branch. There is a potential delay with the elevator, but Library Maintenance and Management are working to solve the problem so that they can still make the October 15, 2017 partial opening goal.

Mr. Bromberg informed the Board that he is still working on the RFP's for the Sprague and Chapman Branches.

- A. The information for the [Financial Dashboard](#) and [Financial Statement](#) for August 2017 was provided but not discussed.

X. ADJOURN

Ms. Seed moved to adjourn the meeting. Ms. Kindred seconded the motion, which passed unanimously. The meeting adjourned at 6:03 PM.

UPCOMING SCHEDULE

October Board Meeting – Monday, October 23, 2017, 4pm, Marmalade Branch, 280 West 500 North, Salt Lake City, UT 84103