

THOSE IN ATTENDANCE:

Emilie Charles, President
Luana Chilelli, Secretary

Nathaniel Salazar, Vice President
Pete Giacoma

Jana Ostler
Denise Thornhill

THOSE EXCUSED:

Alberta Comer
Kevin Werner

ADDITIONAL STAFF IN ATTENDANCE:

Joel Bosch, Administrative Assistant
Jace Bunting, Finance Manager
Lisa Curt, Assistance Director
Debbie Ehrman, Deputy Director

Mary Maloney, Sprague Branch Manager
Andrew Shaw, Communications Manager
John Spears, Executive Director
Patty Steed, Assistant Director

Shelly Chapman, HR Manager

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:00pm.

II. APPROVAL OF MINUTES

Ms. Ostler moved that the [July 27, 2015 Board Meeting Minutes](#) be approved as written; Ms. Thornhill seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

Mr. David Jones and Karen Major made comments regarding the 24/7 Needs Assessment Report and Mr. Jones provided a letter to the Board.

Ms. Charles moved that the Board move agenda items VII-VIII to be discussed first, followed by items III-VI. Ms. Ostler seconded the motion, which passed unanimously.

IV. BOARD PRESIDENT'S REPORT

Ms. Charles showed the board the calendar and roster. She explained that Mr. Bosch will be signing up all the Board Members to ALA, PLA, and ULA and requested those Board Members that wished to be involved in developing a break-out session or making presentations during these organizations' conferences to let her know. Ms. Charles expressed appreciation for the 12-minutes-max she attended and encouraged Board members to attend and report on Library programs.

Friends of the Library Board Liaison Report

No Friends of the Library Report.

V. SPRAGUE BRANCH REPORT – Mary Maloney, Sprague Manager

Ms. Maloney welcomed the Board to the Sprague Branch. Sprague had 242 new cards in June and 212 in July. Their meeting room is frequently used by patrons and was scheduled 45% of the time available for regular programming, the Fringe Festival, and other free shows. The East Patio hosted the Sounds of Summer concert series and 6 other concerts. The upcoming months will bring more programming such as the Amigos y Libros, artist receptions, Pumpkin time, and 3D printing classes.

Ms. Maloney indicated that the Draw is bringing in more traffic to the Branch.

VI. LIBRARY DIRECTOR'S REPORT

Mr. Spears updated the Board on the Turning Outward exercise and the Strategic Plan process. The Board decided to do turning outward exercise sessions before the September Meeting due to time constraints at this meeting.

VII. NEW BUSINESS

Mr. Spears reviewed the recommended policy deletions and explained that these policies are being deleted because they are procedural rather than policy, the board handles policy and administration handles procedures.

VIII. OLD BUSINESS

[Capital Budget Reallocation Request](#)

Ms. Curt reviewed the details of the request. Mr. Giacomma moved that the board approve the reallocation of 11,000 from the Suicide Mitigation Budget for landscape design at Main. Mr. Salazar seconded the motion, which passed unanimously.

[24/7 Needs Assessment](#)

Mr. Spears thanked everyone for their work on the Needs Assessment and invited Christine Richman, the GSBS consultant hired to prepare the analysis to present the report. GSBS was hired to answer a basic question "If the library stays open 24/7, will people use the building?" Ms. Richman reviewed the process of the Working Group and the findings of the Needs Assessment. Ms. Richman indicated that 24/7 would be a pilot project and is intended as a testing phase that should have comprehensive evaluative measures at different steps of the way. Ms. Richman's analysis is that there is enough interest to move forward with the pilot.

Ms. Richman reviewed the comments submitted earlier by Mr. David Jones on the Needs Assessment Report Draft. Mr. Jones was offered an opportunity to briefly respond, thanked the Working Group for including some of his edits on the final draft, and expressed disagreement at the conclusion of the Needs Assessment.

Mark Kittrell, the City Attorney reported on his conversations with the Salt Lake City Police Department (SLCPD) regarding the curfew issue. Typically, the SLCPD does not enforce the curfew ordinance inside buildings. For example, HOST, after curfew hours would work with homeless youth to get them in touch with resources to best help them at that time.

Ms. Charles indicated an operations, safety and financing plan and a letter of agreement or understanding among funding partners would need to be presented before she could vote the Board to approve a 24/7 pilot project. Mr. Spears indicated it will take 2-3 months to gather all this information.

Mr. Spears expressed that the pilot would be the actual test for whether being open 24/7 would work. Board Members discussed what additional information that they would need in order to make a final decision on whether to move forward on the pilot.

Ms. Thornhill moved that the board approve that the City Library move forward in developing a plan that articulates the vision, operations details, security and safety considerations, and budget of running the Main Library 24/7. Ms. Chilelli seconded the motion, which passed unanimously.

IX. BUILDINGS AND GROUNDS REPORT

Ms. Ehrman reviewed the details of [Marmalade Branch Update](#).

X. FINANCE REPORT

Mr. Bunting reviewed the details of the [Financial Dashboard](#) and [Financial Statement](#).

XI. OPERATIONS REPORT

Mr. Shaw reviewed the details of the [Dashboard and Press Mentions](#).

XII. OTHER

No other items.

XIII. ADJOURN

Ms. Chilelli moved to adjourn the meeting. Ms. Charles seconded the motion, which passed unanimously. The meeting adjourned at 5:40pm.

UPCOMING SCHEDULE

September 28, 2015, 4-6pm **MAIN BRANCH** 210 East 400 South, Salt Lake City, UT 84111