

**THOSE IN ATTENDANCE:**

Emilie Charles, President  
Luana Chillelli, Secretary  
Denise Thornhill

Alberta Comer  
Pete Giacoma  
Jana Ostler

Kevin Werner

**THOSE EXCUSED:**

Nathaniel Salazar, Vice President

**ADDITIONAL STAFF IN ATTENDANCE:**

Joel Bosch, Administrative Assistant  
Jace Bunting, Finance Manager  
Lisa Curt, Assistance Director  
Debbie Ehrman, Deputy Director

Amber Lawvor, HR Specialist  
Erin Morris, Day-Riverside Manager  
Andrew Shaw, Communications Manager  
John Spears, Executive Director

Patty Steed, Assistant Director  
Shelly Chapman, HR Manager

**I. CALL TO ORDER**

Ms. Charles called the meeting to order at 4:00pm.

**II. APPROVAL OF MINUTES**

Ms. Chillelli moved that the [June 22, 2015 Board Meeting Minutes](#) be approved as written; Ms. Thornhill seconded the motion, which passed unanimously.

**III. COMMUNICATIONS AND PUBLIC COMMENT**

No public comments.

**IV. BOARD PRESIDENT'S REPORT**

Ms. Charles thanked Luana Chillelli, Joel Bosch, and the Friends for planning the Celebrate the City Library Reception. She invited all to give suggestions on how to better the Reception for 2016.

*Friends of the Library Board Liaison Report*

No Friends of the Library Report.

**V. DAY-RIVERSIDE BRANCH REPORT** – Erin Morris, Day-Riverside Manager

Ms. Morris discussed Riverside's new program headed up by Mariah Manley, the Children's Librarian, started a STEM (Science, Technology, Engineering, Math) club in which they recently studied Newton's Laws of Motion. Day-Riverside received discovery kits from the Natural History Museum. Day-Riverside has increased their teen programming attendance.

**VI. LIBRARY DIRECTOR'S REPORT**

*Wellness Committee Report*

Ms. Lawvor handed out treats for the Board. She reported that the Wellness Committee has taken over some of the duties of Leo since its disbandment. The Wellness Committee decided to create two yearly parties rather than have multiple ones throughout the year. They have done a blood drive, Summer Reading for staff members, staff soccer games, a 5K, games nights, Zumba, craft nights, and volunteering at the Humane Society. Ms. Lawvor indicated that attendance at events is typically 15.

[ALA Report](#)

Mr. Spears reported that the library sent 20 staff and 2 board members to the American Library Association Conference in June. Mr. Spears discussed the details of the ALA Report. Ms. Ostler and Ms. Thornhill also reported on their experience at ALA.

*24/7 Pilot Project Update*

Mr. Giacoma inquired about the progress of the needs assessment for the proposed pilot 24/7 project. Mr. Spears indicated that as soon as the needs assessment is finalized the Board will receive a copy. The Board will review the needs assessment before the August Board Meeting and decide whether to proceed

with the process on August 24. Should the Board decide to proceed, the library will begin operationalizing the 24/7 project.

**VII. NEW BUSINESS**

Ms. Curt reviewed the details of the [Capital Budget Reallocation Request](#). The Board discussed the current landscaping situation at Main and the status of the Suicide Mitigation Plan.

**VIII. OLD BUSINESS**

No old business

**IX. BUILDINGS AND GROUNDS REPORT**

Ms. Ehrman reviewed the details of [Marmalade Branch Update](#).

**X. FINANCE REPORT**

Mr. Bunting reviewed the details [Financial Dashboard](#) and [Financial Statement](#).

**XI. OPERATIONS REPORT**

Mr. Shaw reviewed the details of the [Quarterly Personnel Statistics](#) and the [Dashboard and Press Mentions](#).

**XII. OTHER**

No other items.

**XIII. ADJOURN**

Ms. Chilelli moved to adjourn the meeting. Ms. Ostler seconded the motion, which passed unanimously. The meeting adjourned at 5:30pm.

**UPCOMING SCHEDULE**

Monday, July 27, 2015, 4-6pm **SPRAGUE BRANCH** 2131 South 1100 East, Salt Lake City, UT 84106