

THOSE IN ATTENDANCE:

Emilie 'Mimi' Charles, President
Nate Salazar, Vice President
Jana Ostler
Kevin Werner
Denise Thornhill
Pete Giacoma

THOSE EXCUSED:

Luana Chilelli, Secretary
Alberta Comer

ADDITIONAL STAFF IN ATTENDANCE:

Lisa Curt, Acting Director
Shelly Chapman, Human Resources
Manager
Patty Steed, Assistant Director for
Neighborhood Services
Jace Bunting, Finance Manager

Jennifer Beaty, Administrative
Assistant
Ryan Cunningham, Internal
Communications Specialist
Liesl Johnson, Children's Services
Coordinator

Linda Hamilton, Consultant for
Director Search Committee
Tommy Hamby, Adult Services
Coordinator
Mark Kittrell, Salt Lake City
Attorney

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:02pm.

II. APPROVAL OF MINUTES

Mr. Giacoma moved that the [May 23, 2016 Board Meeting Minutes](#) be approved as written. Ms. Chilelli seconded the motion, which passed unanimously with Ms. Thornhill abstaining.

III. COMMUNICATIONS AND PUBLIC COMMENT

No public comments.

IV. BOARD PRESIDENT'S REPORT

The Board opted to move the Director Interview Schedule discussion from the last item on the agenda to the Board President's Report.

After a discussion with Ms. Chapman, Ms. Hamilton, and the Board, the Board decided they would not make an offer at the July 15th meeting. The Board will wait to make a decision to extend an offer for the position until they had further discussion and deliberation at the Monday, July 18, 2016 board meeting (which occurs on a special day due to the Pioneer Day holiday). In an effort to ensure fairness among all candidates, if a board member is unable to attend all four interviews, they should not attend any of the interviews. The Board members who cannot attend the interviews will have the opportunity to read the application packets and the notes taken at all of the interviews to inform their decision.

The Board recommended that the Search Committee review the interview committee's reference check process. The Board recommends that Ms. Hamilton, an HR representative, and a member of the Board, preferably Ms. Charles or Ms. Comer, conduct the reference checks.

V. LIBRARY DIRECTOR'S REPORT

Ms. Curt presented the [Acting Director's Report](#). Highlights from Ms. Curt's report included a summary of the Main Library's deep cleaning project and the bedbug check. Ms. Curt explained the process for the landscape bid that will begin July 8, 2016. Ms. Curt highlighted the beehives at the Main Library and the Homeless Services Public Engagement Workshops at Marmalade Branch. Ms. Curt also talked about the nine employees that are attending the American Library Association annual conference, and encouraged

everyone to look up information about the concerts being held at the Anderson-Foothill, Day-Riverside, Main, Marmalade, and Sprague branches.

VI. [DISCOVERY KITS FOR KIDS](#)

Ms. Johnson presented a detailed breakdown of the Discovery Kit Jr. Ms. Johnson highlighted the Discover Circuits, Discover Measurement, and the Discover Money kits. These kits can be used for individual children or in a classroom environment, and are popular with parents who homeschool their children. Ms. Johnson thanked the Friends of The City Library for funding this project.

VII. BUDGET REALLOCATION

Mr. Bunting requested that the Board approve a [Budget Reallocation](#) for the Day-Riverside roof extension project. Ms. Thornhill moved to reallocate. Mr. Werner seconded the motion, which passed unanimously with Mr. Salazar abstaining.

VIII. NEW BUSINESS

Ms. Charles brought the [Internet Policy](#) forward for the Board to approve as it currently stands. The policy was reviewed by the Board. Mr. Werner moved to approve the policy. Ms. Ostler seconded the motion, which passed unanimously.

IX. OLD BUSINESS

Mr. Giacoma recommended that Ms. Charles be reelected as board President for a third term which is consistent with Board policies. Luana Chillelli was nominated as Vice President and Alberta Comer as Secretary. Mr. Werner moved that the Board accept the nomination. Ms. Thornhill seconded the motion, which passed unanimously with Mr. Salazar abstaining.

X. FINANCE REPORT

Mr. Bunting presented the May [Financial Report](#) and reported that the Library will likely come in under budget for FY2016.

XI. OPERATIONS REPORT

Ms. Curt presented the May [Press Mentions](#).

XII. ADJOURN

Mr. Werner moved to adjourn the meeting. Ms. Ostler seconded the motion, which passed unanimously. The meeting adjourned at 5:31pm.

UPCOMING SCHEDULE

- Special Board Meeting: Tuesday, July 12, 2016, 1pm
Closed Session for Executive Director Search, Main Library Board Room, 210 E 400 S, Salt Lake City, UT 84111
- Special Board Meeting: Friday, July 15, 2016, 1pm
Closed Session for Executive Director Search, Main Library Board Room, 210 E 400 S, Salt Lake City, UT 84111
- Regular Board Meeting (on a special day): Monday, July 18, 2016, 4pm
Main Library Board Room, 210 East 400 South, Salt Lake City, UT 84111
- Regular Board Meeting: Monday, August 22, 2016, 4pm
Day-Riverside Branch, 1575 W 1000 N, Salt Lake City, UT 84116