

The Salt Lake City Public Library Board of Directors held their monthly meeting on Monday, June 16, 2014 at 4:00pm in the Main Library Boardroom, 210 East 400 South, Salt Lake City, Utah.

THOSE IN ATTENDANCE: Kevin Werner, President; Emilie Charles, Vice President; Luana Chilelli; Pete Giacomia; and Ella Olsen. Nathaniel Salazar, Denise Thornhill, and Holly Yocom were excused.

Additional staff in attendance: Jace Bunting, Finance Manager; Shelly Chapman, Human Resources Manager; Deborah Ehrman, Associate Director; Tommy Hamby, Administrative Assistant; Andrew Shaw, Communications Manager; John Spears, Executive Director; and Patty Steed, Associate Director.

I. CALL TO ORDER

Mr. Werner called the meeting to order at 4:04pm.

II. APPROVAL OF MINUTES

Ms. Olsen moved that the [May 19, 2014 Board meeting minutes](#) be approved as written. Ms. Charles seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

No Public Comment.

IV. BOARD PRESIDENT'S REPORT

- Mr. Werner and the Board thanked Ms. Olsen for her two terms of service and additional year. Mr. Werner presented Ms. Olsen with a gift from the Library.
- A nominee for the Board will be considered at the City Council meeting in July.

V. LIBRARY DIRECTOR'S REPORT

Mr. Spears thanked Mr. Werner for his service as Board President. Mr. Spears reviewed his monthly report with the Board, which focuses primarily on strategic planning processes.

VI. NEW BUSINESS

[Tier 2 Benefit Election Recommendation](#)

Ms. Chapman reviewed a proposal from the Library Benefits Committee regarding the Utah Retirement System (URS) allowing employers the option to enter into a benefit protection contract for Tier 2 employees who enter in to long term disability. The Benefits Committee recommends that the Library Board of Directors not enter into a benefit protection contract. Mr. Werner moved that the Library not enter in to a benefit protection contract for Utah Retirement System Tier 2 employees and approve an amendment to Section 4.2.1 of the Employee Handbook. Ms. Chilelli seconded the motion, which passed unanimously.

[Adult Designee Recommendation](#)

Ms. Chapman recommended that the Library Board revise the Employee Handbook to use the Public Employee Health Plan's definition of "Adult Designee" instead of Salt Lake City Corporation's. Mr. Werner moved to approve the amendment to Section 4.1: Health Insurance defining "Adult Designee." Mr. Giacomia seconded the motion. Salt Lake City is self-funded,

which allows them to use their own definition without significant impact. The motion passed unanimously.

[Suicide Prevention Statement](#)

The Executive Committee has been discussing this statement for a number of months. Ms. Charles noted that taking a comprehensive approach to this issue is critical. The Board will consider a motion to officially issue the Suicide Prevention statement at the July 28 Board meeting. Mr. Spears noted the partnerships and programs that the Library is developing to address this community issue.

VII. OLD BUSINESS

[Annual Board Officer Election](#)

At the May 19 Board meeting, the Nominating Committee, comprised of Ms. Chilelli, Ms. Olsen, and Mr. Werner, presented the slate of officers for 2014-15: Emilie Charles, President; Luana Chilelli, Vice President; and Denise Thornhill, Secretary. Mr. Werner moved to accept the nominating Committee's slate of officers. Mr. Giacomina seconded the motion, which passed unanimously. Mr. Werner turned the remainder of the meeting over to Ms. Charles.

[Downtown Master Plan Draft](#)

Mr. Spears reviewed the Downtown Master Plan draft and the Library's role in the success of the Salt Lake City downtown core. Mr. Spears requested that the Board submit any additional comments to him by the end of the week. Mr. Spears will be meeting with Michael Maloy, Salt Lake City Planning Division, to discuss the Library's role.

VIII. BUILDINGS AND GROUNDS REPORT

Glendale Branch Library Update

Mr. Giacomina reviewed the [May 2014 Glendale Library report](#) with the Board.

Marmalade Branch Library Update

Ms. Olsen noted that the May 29, 2014 Marmalade Branch Library groundbreaking was a success.

IX. FINANCE REPORT

Financial Statement Review

Mr. Bunting reviewed the [May 2014 Financial Report](#) with the Board.

[Budget Reallocation Request](#)

Mr. Spears reviewed the budget reallocation request with the Board. Mr. Werner moved that the Board approve the reallocation of \$9,000 for refurbishing chairs to the purchase of umbrellas and shelving for the first floor. Ms. Olsen seconded the motion, which passed unanimously.

X. STRATEGIC PLAN/OPERATIONS REPORT

Operations Report

Ms. Ehrman reviewed the [May 2014 Operations Report](#) with the Board. The Library will be signing on to the Mayor's Skyline Challenge. Mr. Spears and Ms. Steed met with Kenner Kingston to discuss an energy audit of the Library.

Dashboard

Mr. Shaw reviewed the [May 2014 Dashboard, Financial Dashboard, and Press Mentions](#) with the Board.

XI. OTHER

No Other Business.

XII. ADJOURN

Ms. Olsen moved to adjourn the meeting. Mr. Werner seconded the motion, which passed unanimously. The meeting adjourned at 5:29pm.

UPCOMING SCHEDULE

The Salt Lake City Public Library Board of Directors will hold their regular meeting on Monday, July 28, 2014, at 4:00pm in the Main Library Boardroom, 210 East 400 South.