

THOSE IN ATTENDANCE:

Emilie 'Mimi' Charles, President
Nate Salazar, Vice President
Luana Chilelli, Secretary
Jana Ostler
Alberta Comer
Pete Giacomia

THOSE EXCUSED:

Denise Thornhill
Kevin Werner

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Acting Director	Ryan Cunningham, Internal Communications Specialist	Tommy Hamby, Adult Services Coordinator
Shelly Chapman, Human Resources Manager	Liesl Johnson, Children's Services Coordinator	Edward Butterfield, Senior Project Manager, Redevelopment Agency of Salt Lake City
Jennifer Beaty, Administrative Assistant	Christina Walsh, Teen Services Coordinator	
Lisa Curt, Assistant Director for Main Library and Collections		
Patty Steed, Assistant Director for Neighborhood Services		

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:01pm.

II. APPROVAL OF MINUTES

Mr. Giacomia moved that the [April 25, 2016 Board Meeting Minutes](#) be approved as written. Ms. Chilelli seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

No public comments.

IV. BOARD PRESIDENT'S REPORT

Ms. Charles welcomed the Library's new Administrative Assistant Jennifer Beaty.

Ms. Charles updated the Board on the status of the Library's budget approval process, noting that the City Council plans to hold two public hearings on the entire proposed City budget for Fiscal Year 2017.

Ms. Charles, reminding the Board that Mr. Werner's term as Board member is due to expire soon, reiterated the need to seek new Board members. Mr. Giacomia, in his capacity as the chair of the Nominations Committee, and Ms. Ehrman plan to meet with the Mayor's Office to establish a process to recommend and appoint new Board members.

Ms. Comer provided updates from the Executive Director Search Committee: the job posting closed on Friday, May 13; the Search Committee narrowed 87 applicants down to roughly 10 to 12 candidates; video interviews with candidates will begin next week; the full Board will participate in final interviews conducted on July 11 and 12, wherein up to five finalists may be selected to participate.

Mr. Giacoma provided updates from the Nominations Committee: the Committee will propose to the Board at the June Board Meeting to select Ms. Charles for President, Ms. Chilelli for Vice President, and Ms. Comer for Secretary; though this will be Ms. Charles' third term as President, the Committee believes she is the best-suited candidate, citing the upcoming transition to a new Executive Director and an impending push to increase the Library's tax rate as justifications.

Ms. Charles informed the Board that the July Board Meeting has been moved to July 18.

V. LIBRARY DIRECTOR'S REPORT

Ms. Ehrman presented her [Acting Director's Report](#). Highlights from Ms. Ehrman's report include a summary of the Library's participation at the Utah Library Association's annual conference; insights from a session hosted by the Library Journal Design Institute that Ms. Ehrman attended; an announcement that Erin Morris and Amy Childress have been chosen to represent the Library at IFLA's conference in Ohio this year; and a [patron's letter of concern](#), along with the [Library's response](#).

Ms. Curt previewed new features from the digital media service Freegal, including a new allowance of five hours of streaming audio per patron per day that is set to begin on June 1.

VI. LIBRARY SERVICE COORDINATORS

Ms. Johnson, Ms. Walsh, and Mr. Hamby presented the Board with a [detailed breakdown and preview](#) of the upcoming Super Summer Challenge program, which runs from June 4 until August 20. They described the program as a "foundational program" that keeps students engaged in learning activities over the summer while giving adults an opportunity to reconnect with the Library. The Service Coordinators encouraged Board members to promote and participate in Super Summer Challenge. The Service Coordinators also acknowledged and thanked the Friends of The City Library for their support of Super Summer Challenge.

VII. NEW BUSINESS

A. RDA Rebate Presentation – Mr. Butterfield

In light of an \$879,448.93 total rebate from the Redevelopment Agency (RDA) of Salt Lake City this year, the Board invited Mr. Butterfield to explain how the RDA works and why this year's rebate is significantly higher than usual. Mr. Butterfield explained that the Utah legislature approved a change in how property taxes are assessed this year, ensuring that entities investing in RDA projects receive a greater benefit. As one of those taxing entities, the Library receives an annual rebate for its investment in the RDA. The amount of the rebate is variable from year to year and depends on a variety of factors, such as property values, tax rates, and economic stability.

VIII. OLD BUSINESS

No old business.

IX. BUILDINGS AND GROUNDS REPORT

No Buildings and Grounds Report.

X. FINANCE REPORT

Ms. Chapman presented the [Financial Report](#) for April. Ms. Chapman noted that the RDA rebate is not reflected in April's Financial Report.

Ms. Chapman provided updates on the search for a new Finance Manager: eight candidates were selected, but two withdrew from consideration; the six remaining candidates will be interviewed starting this week. Ms. Chapman commended former Finance Manager Jace Bunting for his assistance during this transitional phase.

XI. OPERATIONS REPORT

Ms. Chapman presented the April [Press Mentions](#) and the [Statistics Dashboard](#).

XII. OTHER

A. Deep Cleaning

Ms. Curt reported that deep cleaning and dusting is being planned for the Main Library, including cleaning of *Psyche*, the hanging sculpture in the Urban Room.

B. NTEN Digital Inclusion Fellowship

Ms. Ehrman informed the Board that NTEN is in the process of reviewing candidates for the Library's Digital Inclusion Fellow. NTEN will provide the Library with three to five candidates to interview for the position. Interviews could begin as soon as next week.

XIII. ADJOURN

Mr. Giacoma moved to adjourn the meeting. Ms. Chilelli seconded the motion, which passed unanimously. The meeting adjourned at 5:16pm.

UPCOMING SCHEDULE

June Board Meeting – Monday, June 27, 2016, 4pm, Main Library, 210 East 400 South, Salt Lake City, UT 84111