

THOSE IN ATTENDANCE:

Emilie 'Mimi' Charles, President
Luana Chilelli, Vice President
Alberta Comer, Secretary
Jana Ostler
Cindy Kindred
Deeda Seed
Lu Marzulli
Daniel Magpali
Cathy Stokes

THOSE EXCUSED:

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Jennifer Beaty, Administrative Assistant
Debbie Ehrman, Deputy Director	Ryan Cunningham, Internal Communications Specialist
Lisa Curt, Asst. Director for Main	Russell Weeks, Board Liaison
Patty Steed, Asst. Director for Neighborhood Services	Kimberly Chytraus, City Attorney
Shelly Chapman, Human Resources Manager	Frances Brummett, Circulation Manager
Andrew Shaw, Communications Manager	
Jace Bunting, Finance Manager	

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:01pm.

Ms. Charles welcomed three new board members, Daniel Magpali, Cathy Stokes, and Lu Marzulli. They introduced themselves and expressed their excitement to serve on the board.

II. APPROVAL OF MINUTES

Ms. Seed moved that the [April 24, 2017](#) Board Meeting Minutes be approved as written. Ms. Kindred seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

Jake Mize from the American Red Cross informed the Board about a blood drive being held at the Main Library on May 24, 2017 from 11:00 a.m. - 5:00 p.m.

IV. BOARD PRESIDENT'S REPORT

Ms. Charles congratulated Marmalade Branch manager, Safi Safiullah, on being named Librarian of the Year by the Utah Library Association.

Ms. Charles reported that outreach for the FY18 Budget continues with presentations to community council meetings, and budget information has been added to the Library's website. There are City Council public hearings on May 23, 2017, and June 6, 2017. The public hearings will be on the City's proposed budget including The City Library's budget. Ms. Charles encouraged board members to attend the public hearings and speak on the Library's behalf.

Ms. Chilelli presented the recommendations from the Nominations Committee for the FY 2017/2018 Board Leadership. Jana Ostler has been recommended for Board President, Cindy Kindred for Vice President, and Deeda Seed for Secretary. The recommendations will be voted on in the June 19, 2017 Board Meeting.

V. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg also congratulated Mr. Safiullah on his award from the Utah Library Association.

Five people have applied for the three positions opening on the Board in June when Ms. Charles, Ms. Chillelli, and Ms. Comer's terms will end.

Mr. Bromberg updated the Board on the Space Utilization Study being conducted at the Sprague, Chapman, and Day-Riverside Branches. Blalock and Partners will present their final recommendations to the Board in the June Board Meeting.

Mr. Bromberg also updated the Board on the bathroom attendants who started on April 3, 2017, from Advantage Services. The Library is in its seventh week of the program, and there has been a noticeable difference in cleanliness and how the bathrooms are being used, and turnover has decreased for the bathroom attendants.

The Library has hired a new Community Garden Coordinator, Emma Wilson. Half of the garden boxes have been assigned to youth groups and the other half have been assigned to staff.

Mr. Bromberg advised the Board that Margaret Sullivan from Margaret Sullivan Studios and Patrick Quattlebaum from Studio PQ were selected from the Request For Proposal (RFP) to help with the Library's Strategic Roadmap. The process will run from June - December 2017, and will include public participation, as well as participation by staff, Board, and community partners.

Mr. Bromberg gave an update on the budget process. Members of the Library Administration have presented information at community council meetings. Russell Weeks advised that if people can't make it to comment at the City Council meeting on May 23, 2017, they will still be able to attend the June 6, 2017, meeting. The target date to adopt the budget is June 13, 2017.

GBS Benefits has been chosen as the new broker for the Library. It is a local company that will be on site for questions and training regarding open enrollment the first week of June. Mr. Bromberg thanked Ms. Chapman for all of her work in the process of selecting a new broker.

The Super Summer Challenge begins June 1, 2017, and will run through August 12, 2017. The theme this year is "Build a Better World."

Mr. Bromberg informed the Board that he and the Deputy Director, Debbie Ehrman, have been involved in a number of informal discussions with representatives of local arts and culture groups and representatives from the Mayor's Office regarding future developments on Library Square. Two Library Board members will be invited to participate in a stakeholder meeting on June 14th, and all Board members will be invited to participate in the charrette that evening. There is more information at: <http://www.downtownrising.com/civic-campus-engagement>.

Ms. Ehrman attended the Tech League Volunteer Appreciation Party at the Google Fiber Space on May 6, 2017. Approximately 25-30 volunteers and their guests attended the reception.

Ms. Ehrman has been asked to join Salt Lake City's Department of Community and Neighborhoods Project Homeless Connect Steering Committee. The committee was formed to coordinate and provide a one-day event to reach out the Salt Lake City's homeless and low-income communities. The event is tentatively scheduled for Friday, October 6, 2017 in downtown Salt Lake City.

Mr. Bromberg notified the Board of upcoming programs.

- A. Mr. Bunting presented the Financial Dashboard and [Financial Statement](#) for April 2017 highlighting the three Revenue and Expense Reports.

VI. OLD BUSINESS

- A. Mr. Bromberg presented a proposed policy change for [Elimination of Fines](#) for a vote. After some discussion, Ms. Seed moved to accept the Elimination of Fines Policy Change as written. Ms.

Kindred seconded the motion which passed unanimously with Ms. Stokes abstaining. The policy will be effective July 1, 2017.

- B. Mr. Bromberg also presented a proposed new policy for [Guidelines and Limitations on Spending of Designated Capital Funds](#). Ms. Kindred moved to accept the Guidelines and Limitations on Spending of Designated Capital Funds Policy as written. Ms. Chilelli seconded the motion which passed unanimously.

VII. NEW BUSINESS

There was no New Business.

VIII. OTHER

Ms. Kindred requested that key indicators for the Library be included in a dashboard to be presented to the Board. Mr. Bromberg agreed and suggested a quarterly dashboard of key indicators.

IX. ADJOURN

Ms. Seed moved to adjourn the meeting. Ms. Kindred seconded the motion, which passed unanimously. The meeting adjourned at 5:50 PM.

UPCOMING SCHEDULE

June Board Meeting – Monday, June 19, 2017, 4pm, Main Library 210 East 400 South, Salt Lake City, UT 84111

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