

THOSE IN ATTENDANCE:

Emilie Charles, President

Nathaniel Salazar, Vice-President

Luana Chilelli, Secretary

Jana Ostler

Denise Thornhill

Kevin Werner

Alberta Comer

Pete Giacoma

ADDITIONAL STAFF IN ATTENDANCE:

Shelly Chapman, HR Manager

Alex Christman, Administrative Assistant

Stephanie Costa, Day-Riverside Librarian

Ryan Cunningham, Internal Comm. Specialist

Lisa Curt, Assistant Director for

Main Library and Collections

Debbie Downs, Friends of the City

Library Board President

Debbie Ehrman, Acting Director

Andrew Shaw, Communications

Manager

Steven Kling, Friends of the City

Library Board Vice-President

I. CALL TO ORDER

Ms. Charles called the meeting to order at 4:02pm.

II. APPROVAL OF MINUTES

Ms. Ostler moved that the [March 28, 2016 Board Meeting Minutes](#) be approved as written; Ms. Thornhill seconded the motion, which passed with seven yeases and one abstention.

III. COMMUNICATIONS AND PUBLIC COMMENT

No public comments

IV. BOARD PRESIDENT'S REPORT

Ms. Charles updated the Board about the budget presentation to Mayor Biskupski and the transmittal of the budget to City Council. The budget was presented to City Council during their work session on Tuesday, April 19th by the same team who presented to the Mayor. Overall, Ms. Charles reported, both the Mayor and City Council were in support of the budget as presented. Ms. Charles thanked staff for their work on the budget. Ms. Charles then informed the Board that the Executive Committee has appointed a Nomination Committee in preparation for new Board member appointments. Mr. Giacoma has agreed to chair the committee with Ms. Chilelli and Mr. Werner agreeing to serve as well. Next month there will be a list of nominees presented to the Board who will review the nominees and vote in the following meeting. Ms. Charles also recommended that July's Board meeting be changed to July 18th as the current meeting is scheduled for July 25th which is Pioneer Day. Ms. Charles suggested that the Board begin its branch rotation again.

V. LIBRARY DIRECTOR'S REPORT

Ms. Ehrman presented her [Acting Director's Report](#) to the Board. Ms. Charles thanked Tommy Hamby and Gwen Page and their staff for their hard work in submitting the NTEN Grant and congratulated the Library on the award.

VI. FRIENDS OF THE CITY LIBRARY

a. [General Update](#) – Ms. Downs

Ms. Downs thanked the Board for the opportunity to attend and speak with them. Ms. Downs then presented her report to the Board. The Board also asked Ms. Downs for an update on how The Library Store is operating. Ms. Downs described the kind of work and opportunities that the store provides for patrons, volunteers, and the community. Additionally, it was announced that Judy Hinckley is retiring as the manager of The Library Store and they are beginning the search for a new manager.

b. [Book Sale Statistics](#) – Mr. Kling

Mr. Kling presented his financial statistics report on the Friends' book sale profits to the Board.

c. Staff Grants – Ms. Costa

Ms. Costa reported to the Board her proposal to the Friends to create a Teen Center at the Day-Riverside Branch which has been funded and is a great example of how programming is bolstered by the support of the Friends.

VII. NEW BUSINESS

No new business.

VIII. OLD BUSINESS

a. Executive Director Committee Search Update – Ms. Comer

Ms. Comer updated the Board on the progress of the Executive Director Search Committee which is going as planned.

IX. FINANCE REPORT

Ms. Chapman presented the monthly [finance report](#) and [financial dashboard](#). She also informed the Board that Mr. Bunting has made himself available to the organization through the end of the fiscal year on June 31, 2016. The position of Finance Manager is open to applicants until May 9th.

X. OPERATIONS REPORT

Mr. Shaw presented the [press mentions](#) and the [statistics dashboard](#).

XI. OTHER

A. The Board will consider a motion to enter into Closed Session.

A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
 - i. disclose the appraisal or estimated value of the property under consideration; or
 - ii. prevent the public body from completing the transaction on the best possible terms.

B. Board Succession Plan

Ms. Ostler asked about the succession plan for Board Members. Ms. Charles indicated that this discussion will be a part of the Nomination Committee's work. The Board discussed the Board's bylaws and procedures and the wishes of the Board for future Board appointments, especially concerning diversity of profession, age, ethnicity, geography, etc.

XII. ADJOURN

Mr. Werner moved to adjourn the meeting. Ms. Thornhill seconded the motion, which passed unanimously. The meeting adjourned at 5:00pm.

UPCOMING SCHEDULE

Monday, May 23, 2016, 4pm, Main Library, 210 East 400 South, Salt Lake City, UT 84111