

THOSE IN ATTENDANCE:

Jana Ostler, President
Deeda Seed, Secretary
Annalise Lasater
Daniel Magpali
Lu Marzulli
Bret Rigby

THOSE ABSENT:

Cindy Kindred, Vice President
Mario Organista
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Shelly Chapman, HR Manager
Debbie Ehrman, Deputy Director	Elizabeth King, Administrative Services Manager
Patty Steed, Assistant Director for Neighborhood Services	Kimberly Chytraus, City Attorney
Marilee Moon, Assistant Director of Customer Experience	Russell Weeks, Board Liaison
Jace Bunting, Finance Manager	Yusuf Maung, Administrative Services Associate
Andrew Shaw, Communications Manager	

I. CALL TO ORDER

Ms. Ostler called the meeting to order 4:07 PM.

II. APPROVAL OF MINUTES

Mr. Magpali moved that the [March, 26, 2018 Board Meeting Minutes](#) be approved as written. Mr. Marzulli seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Ostler wanted to check in on Board Buddies system. Mr. Marzulli spoke about his experience attending staff meetings at the Day-Riverside and Chapman branches. Ms. Ostler will extend assignments through May to give board members the opportunity to get to know each other in addition to the system's branches and events.

Ms. Ostler sent out an email regarding the Nominating Committee. Ms. Seed has agreed to chair the committee with Ms. Lasater assisting. The elections for the Executive Committee will be in June with formal duties beginning in July.

Mr. Magpali will be leaving the board and Ms. Ostler expressed her gratitude for the work he accomplished in that time.

V. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg highlighted several key areas. The fine-free report reflects 3 full quarters and shows that we are in line with the trends being reported by other systems who also went fine-free. A slide presentation showcased staff thoughts and feedback from those who attended PLA this year. Ms. Ostler also shared her experience attending workshops that benefitted her as a board member. A three-year

trend Key Performance Indicator Report was presented before the board. Mr. Bromberg stated that this will be a quarterly report and give context and a platform for analysis for data collected system-wide.

- A. Mr. Bromberg presented the [Statistical Trend Report - Q1 2018](#).
- B. Mr. Bunting presented the [Financial Statement March 2018](#).

VI. OLD BUSINESS

- A. [Proposed Library Card Policy](#) - Mr. Bromberg mentioned he would like an official date for the start of the new policy if approved. Ms. Chytraus mentioned a concern regarding expanded card requirements and several listed items not proving residence.
 - a. Recommended amendments are as follows:
 - i. Delete birth certificate, social security card, check cashing courtesy card and credit/debit card from acceptable documents to establish residence.
 - ii. Add “car” to valid car registration or ___ insurance ID card under acceptable documents to establish residence.
 - iii. Add language that acceptable documents for residency must identify current address in Salt Lake.
 - b. Mr. Magpali moved to approve the Proposed Library Card Policies as amended, effective June 1st. Ms. Lasater seconded the motion which passed unanimously.
- B. [Friends of the Library Memorandum of Understanding](#) - Mr. Bromberg provided a brief review of the Memorandum. It puts into writing an agreement between the Library and the FRiends and the relationship moving forward. A Friends representative will be invited to the May Board Meeting. Ms. Seed moved to approve the Memorandum. Mr. Rigby seconded the motion which passed unanimously.

VII. NEW BUSINESS

- A. Mr. Bunting presented the [Capital Budget Reallocation, Day-Riverside Security Cameras](#). Ms. Seed moved to reallocate \$2,400 from the Day-Riverside induction screen project to the security camera project. Ms. Lasater seconded the motion which passed unanimously.
 - a. *Post-adjournment, Ms. Chytraus called attention to the Salt Lake City Library Board of Directors Procedures Manual, Section 5.5 regarding New Business which states that “any action item requiring a vote may be introduced but shall await the following board meeting for a vote.” The Reallocation will be voted on again in May as well as a discussion on current Board Procedures.*
- B. Mr. Bromberg presented the [ULC Statement on Race and Social Equity](#). Mr. Bromberg presented the statement with the recommendation for the Board to pass it as written. He believes the fundamental statement is in line with the system’s core values.

IX. ADJOURN

Ms. Seed moved to adjourn the meeting. Mr. Magpali seconded the motion which passed unanimously. The meeting adjourned at 5:55 PM.

UPCOMING SCHEDULE

May Board Meeting – Monday, May 21, 2018, 4pm, Anderson-Foothill Branch, 1135 South 2100 East, Salt Lake City, UT 84108