

THOSE IN ATTENDANCE:

Jana Ostler, President
Cindy Kindred, Vice President
Annalise Lasater
Daniel Magpali
Lu Marzulli
Mario Organista
Bret Rigby

THOSE EXCUSED:

Deeda Seed, Secretary

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Yusuf Maung, Administrative Services Associate
Patty Steed, Assistant Director for Neighborhood Services	Patrick Hutchings, Events Associate
Jace Bunting, Finance Manager	Kimberly Chytraus, City Attorney
Shelly Chapman, HR Manager	Russell Weeks, Board Liaison
Gordon Bradberry, Assistant Director of Facilities	Patsy McNamara, Friends of the Library, Vice President

I. CALL TO ORDER

Ms. Ostler called the meeting to order at 4:02 PM.

II. APPROVAL OF MINUTES

Ms. Kindred moved that the [February 26, 2018 Board Meeting Minutes](#) be approved as written. Mr. Magpali seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Ostler commented on her experience at the Public Library Association Conference held in Philadelphia from March 20-24th. She expressed her desire for more board members to take on similar experiences for the benefit of the organization.

Ms. Ostler mentioned that it is time to start preparing for officer recruitment in July. A recruitment committee will need to be formed. Ms. Seed had previously mentioned her willingness to serve.

V. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg highlighted several very successful events including Buzzword!, an adult spelling bee held at the Urban Lounge on Feb. 8 and the Tumbleweeds Film Festival which was the result of a partnership between the City Library, the Utah Film Center, UMOCA and the Leonardo. Mr. Bromberg also highlighted the role that the Digital Inclusion Librarian, Shauna Edson, is taking as the chairperson on a statewide digital inclusion alliance.

Ms. Marilee Moon will be joining the Executive Leadership Team as the new Assistant Director of Customer Experience.

Mr. Bradberry was called to speak about several ongoing Facilities projects. The air quality testing at the Sprague Branch has come back clear with the air quality well within normal standards. The ongoing roof repairs to fix multiple leaks have uncovered larger issues. The Administration will be pursuing a budget amendment to ensure funds are available to complete these critical repairs.

- A. Mr. Bunting presented the [Financial Statement February 2018](#)

VI. OLD BUSINESS

- A. Mr. Bromberg presented a revised [Proposed Strategic Roadmap](#) per feedback from the February meeting. Ms. Ostler invited board members to follow-up with Mr. Bromberg to confirm progress moving forward. Ms. Lasater moved to accept the Strategic Roadmap as written. Mr. Magpali seconded the motion which passed unanimously.
- B. Mr. Bunting presented the [Fiscal Year 2019 Proposed Budget](#) and the [Modifications to the Tentative Budget and Proposed Capital List](#). Mr. Rigby moved to approve the budget. Ms. Kindred seconded the motion which passed unanimously. The budget will be transmitted to the Mayor and City Council for final approval.
- C. Mr. Bunting presented the [Budget Amendment for FY2017–18](#). Mr. Bradberry confirmed that the additional \$140,000 will be used to complete the roof repairs and prevent future leaks. Mr. Magpali moved to approve the amendment. Ms. Kindred seconded the motion which passed unanimously.

VII. NEW BUSINESS

- A. Mr. Bunting presented the [Capital Budget Reallocation Request](#). Mr. Rigby confirmed the ability to present a motion to approve. Mr. Rigby moved to approve the reallocation request. Mr. Magpali seconded the motion which passed unanimously.
- B. Mr. Bromberg and Ms. McNamara presented the [Friends of the Library Memorandum of Understanding \(MOU\)](#) to the Board for consideration. This will define the expectations set for both the Friends and the City Library moving forward and is to be reaffirmed annually.
- C. Mr. Bromberg presented a revised [Proposed Library Card Policy](#). Ms. Ostler asked the Board to review the policy as it will be revisited during the April Board Meeting.

IX. ADJOURN

Mr. Magpali moved to adjourn the meeting. Ms. Lasater seconded the motion which passed unanimously. The meeting adjourned at 5:38 PM.

UPCOMING SCHEDULE

April Board Meeting – Monday, April 23, 2018, 4pm, Main Library, 210 East 400 South, Salt Lake City, UT 84111