

The Salt Lake City Public Library Board of Directors held their monthly meeting on Monday, March 24, 2014 at 4:00pm in the Main Library Boardroom, 210 East 400 South, Salt Lake City, Utah.

Those in Attendance

Kevin Werner, President; Emilie Charles, Vice President; Denise Thornhill, Secretary; Luana Chilelli; Ella Olsen; and Nathaniel Salazar.

Additional staff in attendance: Jace Bunting, Finance Manager; Shelly Chapman, Human Resources Manager; Deborah Ehrman, Associate Director; Tommy Hamby, Administrative Assistant; Paul Nielson, Legal Counsel; Andrew Shaw, Communications Manager; John Spears, Executive Director; and Patty Steed, Associate Director.

Pete Giacoma and Holly M. Yocom were excused.

I. CALL TO ORDER

Mr. Werner called the meeting to order at 4:01pm.

II. APPROVAL OF MINUTES

Ms. Thornhill moved that the [February 24, 2014 Board meeting minutes](#) be approved as written. Ms. Chilelli seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

No Public Comment.

IV. BOARD PRESIDENT'S REPORT

- Mr. Werner reviewed the process for the Executive Director's performance plan.
- Luana Chilelli, Ella Olsen, and Kevin Werner will serve on the nominating committee.
- Beginning the week of April 7, Mr. Werner will be splitting time between Seattle and Salt Lake City.

V. LIBRARY DIRECTOR'S REPORT

Mr. Spears reviewed his Director's Report.

- A group of staff has been making plans to remodel the first floor of the Main Library. In the future, the Board may be asked to review plans and authorize funds for construction or the purchase of furniture.
- The Library is considering centralizing check in at the three branches that do not have automated sorters (Chapman, Sweet, and Sprague). This new process will be tested at Chapman, then Sweet and Sprague.

VI. OLD BUSINESS

[Downtown Master Plan Briefing](#)

At February's Board meeting, Molly O'Neill Robinson, Project Manager for the Downtown Master Plan, briefed the Board on the plan process and community outreach. Ms. Robinson posed questions to the Board and Staff about the Library's role in the community. The Board discussed a report developed with Library managers in response to Ms. Robinson's questions. A final report of responses from Library Board and Managers will be transmitted to Ms. Robinson.

[REF10 Internet Access Policy Update](#)

At the February Board meeting, Mr. Spears presented proposed changes to Library Policy Reference 10 Internet Access Policy for the Board's consideration. The changes were developed by Library management to simplify some of the language and comport with current processes, specifically as it deals with filtering. Mr. Werner's requested changes were incorporated. Ms. Chilelli moved to approve the changes to REF10 Internet Access Policy. Mr. Salazar seconded the motion, which passed unanimously.

[FY2014-15 Proposed Budget](#)

Small groups of Board members met to review the budget with Mr. Bunting and Mr. Spears. Ms. Charles moved to approve the fiscal year 2015 budget. Ms. Thornhill seconded the motion, which passed unanimously. The budget will be distributed to the City Council and Mayor for their final approval.

VII. NEW BUSINESS

Mick Collins, Friends of the Library Board President, visited the Board meeting to give an update of the Friends of the Library.

- Mr. Collins gave a brief history, purpose, and goals of the Friends.
- The Friends volunteer approximately 300 hours per month.
- The funds brought in by the Friends support Library programs, specifically Best Beginnings Begin with Books and Buddies of The City Library.
- The Friends are beginning to consider how their work will be impacted with the proliferation of digital media.
- The Friends' Board meets the second Monday at 3pm in the Main Library Boardroom.

VIII. BUILDINGS AND GROUNDS REPORT

Glendale Branch Library Update

Ms. Steed updated the Board on the Glendale Library project. Construction is on schedule and continues to go smoothly.

Marmalade Branch Library Update

Ms. Olsen updated the Board on the Marmalade Library project. Construction bids will be opened in April. Mr. Shaw is involved in the group that will be rebranding the Marmalade neighborhood. Bonds closed on March 20, 2014. The Library is reviewing the CC&Rs.

IX. FINANCE REPORT

Financial Statement Review

Mr. Bunting reviewed the [February 2014 financial report](#) with the Board.

STRATEGIC PLAN/OPERATIONS REPORT

Operations Report

Ms. Steed reviewed the [February 2014 Operations Report](#) with the Board.

Dashboard

Mr. Shaw reviewed the [February 2014 Dashboard](#) with the Board. Mr. Shaw also noted the Library media mentions.

X. OTHER

Mr. Werner queried the Board about the changes to the agenda order. In the future, Library media mentions will be on a separate line on the agenda.

XI. ADJOURN

Mr. Salazar moved to adjourn the meeting. Ms. Chilelli seconded the motion, which passed unanimously. The meeting adjourned at 4:58pm.

UPCOMING SCHEDULE

The Salt Lake City Public Library Board of Directors will hold their regular meeting on Monday, April 28, 2014, at 4:00pm in the Main Library Boardroom, 210 East 400 South.