

THOSE IN ATTENDANCE:

Jana Ostler, President
Cindy Kindred, Vice President
Deeda Seed, Secretary
Annalise Lasater
Daniel Magpali
Lu Marzulli
Mario Organista
Bret Rigby
Cathy Stokes

THOSE EXCUSED:

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director	Jennifer Beaty, Administrative Assistant
Debbie Ehrman, Deputy Director	
Lisa Curt, Assistant Director for Main Library and Collections	Jeri Gravlin, Marketing and Communications Specialist
Patty Steed, Asst Director for Neighborhood Services	Kimberly Chytraus, City Attorney
Andrew Shaw, Communications Manager	Russell Weeks, Board Liaison
Jace Bunting, Finance Manager	
Gordon Bradberry, Assistant Director of Facilities	

I. CALL TO ORDER

Ms. Ostler called the meeting to order at 4:02pm.

II. APPROVAL OF MINUTES

Ms. Seed moved that the [December 18, 2017](#) Board Meeting Minutes be approved as written. Ms. Stokes seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Kindred presented her plan for board members to connect with each other and get to know the library better. Board members will be randomly assigned to teams of two or three and then assigned to branches. The teams will be changed quarterly.

Ms. Ostler encouraged board members to look at upcoming conferences that they would be interested in attending for training.

The June Board Meeting date will be moved to June 18, 2018 due to a conflict with the American Library Association Conference.

Ms. Ostler asked board members to review United for Libraries training videos. The link and instructions to log on will be sent to the board members next week. Board members are encouraged to review the first video and be ready for a discussion for the February Board Meeting.

V. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bradberry gave his Facilities Report to the Board. The leak in the Children's Department has been fixed, and Mr. Bradberry is getting bids on repairing the reflecting pool at the Main Library. A Condition Assessment Survey Request For Proposals will be posted by this end of this week to find a firm to assess the condition of all of the Library buildings. The results of this assessment will be used to form a long range facilities plan for repairs and replacements.

The restrooms at the Day-Riverside Branch have been completed as well as phase one of the refresh at the Chapman Branch.

Mr. Safiullah reported on the different programs at the Marmalade Branch and some of the challenges the branch faces. The board commended Mr. Safiullah and his staff on their service to patrons.

Mr. Bromberg gave a personal and sincere thank you to Lisa Curt, Assistant Director for Main Library and Collections, for her 20 years of service to the Library. Ms. Curt retires on January 29, 2018.

Mr. Bromberg updated the Board on the official grand opening of the Creative Lab on March 10, 2018 at the Main Library.

The elevator at the Sprague Branch has been repaired. The downstairs should be open by March 2018 pending inspections. Three finalists for the Sprague Renovation RFP will be interviewed by the end of the week.

Three firms have been interviewed for the Feasibility Study RFP. The decision will be made soon for which firm to use to conduct the study.

The Strategic Roadmap Navigators had their final two workshops in January, as well as a Community Workshop. The final deliverable of the Strategic Roadmap will be presented to the Board in the February Board Meeting for approval.

Mr. Bromberg will present the Board with a policy draft for the Library Card Review in the February Board Meeting.

- A. Mr. Bunting presented the [Financial Statement](#) for December 2017 highlighting Expenditures, the Capital Projects Fund, Cash Balance, Insurance Charges, Collection Costs, and answered questions from board members.

VI. OLD BUSINESS

- A. Mr. Rigby moved to accept the fiscal year [2016-2017 independent audit report](#). Mr. Magpali seconded the motion which passed unanimously.
- B. Due to the unplanned flooding emergency at Sprague which has caused significant limitation of service to 20,000 library patrons, Mr Bromberg asked to reallocate money to fund the hiring of an architect and project manager for Sprague. Mr. Magpali moved to reallocate \$400,000 from the [Chapman space study implementation to the Sprague space study implementation](#). Ms. Kindred seconded the motion. The motion passed with a vote of 5-3.

VII. NEW BUSINESS

- A. Mr. Rigby presented the [Budget Priorities Draft](#) to the Board for discussion.

VIII. FRIENDS OF THE LIBRARY UPDATE

Ms. Downs updated the Board on the Friends of the Library's goals and activities. They are currently reworking their mission statement, making goals to increase membership, drafting a Memorandum of

Understanding with the Library, researching possible restructuring options, and have sponsored a model of the Main Library to include in an exhibit at The Leonardo.

IX. ADJOURN

Mr. Magpali moved to adjourn the meeting. Mr. Rigby seconded the motion, which passed unanimously. The meeting adjourned at 6:16 PM.

UPCOMING SCHEDULE

February Board Meeting – Monday, February 26, 2018, 4pm, Main Library, 210 East 400 South, Salt Lake City, UT 84111