# THE CITY LIBRARY BOARD OF DIRECTORS MEETING AGENDA • MARCH 23, 2015 • 4PM FOOTHILL BRANCH, 1135 SOUTH 2100 EAST, SALT LAKE CITY, UTAH 84104

BOARD OF DIRECTORS
Emilie 'Mimi' Charles, President
Luana Chilelli, Vice President
Denise Thornhill, Secretary
Alberta Comer
Pete Giacoma
Jana Ostler
Nate Salazar
Kevin Werner
Holly Yocom

Library Board meetings are open to the public. Board information, including meeting agendas, minutes, and recordings can be found at www.slcpl.org/board. People with disabilities may make requests for reasonable accommodation no later than 48 hours prior to Board meetings. The City Library will make every effort to honor those requests and asks that they be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. All City Library locations are accessible facilities. For requests or additional information, please contact Joel Bosch, 801-524-8205; people with hearing impairments may dial 711 (Relay Utah).

UPCOMING SCHEDULE Monday, April 27, 2015, 3-5pm UTAH STATE LIBRARY 250 North 1950 West, Suite A Salt Lake City, Utah 84106

## I. CALL TO ORDER

II. APPROVAL OF MINUTES: February 23, 2015 – ACTION ITEM

## III. COMMUNICATIONS AND PUBLIC COMMENT

**Guidelines for Public Comments:** 

- Three-minute time limit for each commenter
- The Library will respond to comments before the next regular meeting.

## IV. **BOARD PRESIDENT'S REPORT –** Emilie Charles, President

A. Friends of the Library Board Liaison Report – Luana Chilelli

- V. ANDERSON-FOOTHILL BRANCH REPORT Michele Widera, Manager
- VI. <u>LIBRARY DIRECTOR'S REPORT</u> John Spears, Executive Director

#### VII. NEW BUSINESS

A. <u>DOL Definition of Spouse Policy Change</u> – Shelly Chapman, HR Manager– *ACTION ITEM* 

## VIII. OLD BUSINESS

- A. <u>Fiscal Year 2015-2016 Budget</u> Jace Bunting, Finance Manager and John Spears **ACTION ITEM**
- B. <u>Employee Handbook Revisions</u> Shelly Chapman, Human Resources Manager– *ACTION ITEM*
- C. <u>Capital Budget Reallocation Request</u> John Spears, Executive Director **ACTION ITEM**

## IX. BUILDINGS AND GROUNDS

A. Marmalade Branch Update - Deborah Ehrman, Deputy Director

## X. FINANCE REPORT

A. <u>Financial Dashboard</u> and <u>Financial Statement</u> Review – Jace Bunting

## XI. OPERATIONS REPORT

A. <u>Dashboard and Press Mentions</u>— Andrew Shaw, Communications Manager

## XII. OTHER

- A. CLOSED SESSION The Board will consider a motion to enter into closed session in keeping with Utah Code:
- § 52-4-205 (1) A closed meeting may be held (e) for strategy sessions to discuss pending or reasonably imminent litigation (f) discussion regarding deployment of security personnel, devices, or systems;
- A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

## XIII. ADJOURN - ACTION ITEM